

# **TACHI-S ESG Report**

2023

Environmental, Social and Governance Report 2023

#### **Top Message**

#### **ESG Activities Report**

- Creating Social Value Through Our Products
- Corporate Governance
- Compliance & Risk Management
- Relationship with Employees
- Relationship with Customers
- Relationship with Local Environments
- Initiatives for Supply Chain
- Relationship with Shareholders and Investors
- Relationship with Local Communities

# **ESG** Activities

## **Top Message**



#### Pursuit of the corporate motto and philosophy

"Mutual respect and cooperation" — meaning cherish the harmony among people in a spirit of mutual respect and support and approach things with a sense of mission and responsibility — is an attitude of contributing to society and company's business by achieving high goals and objectives through organizational synergies. We have inherited this fundamental value since we started our business. In the spirit of "Mutual respect and cooperation", TACHI-S strives to solve various issues facing our business and stakeholders and contribute to the realization of a sustainable society.

In recent years, environmental issues such as global warming and associated climate change have become apparent in various regions. To reduce CO2 emissions, which is said to be one of the factors, we develop lightweight technology for automobile seats. In addition, in countries with rapidly aging populations, increases in traffic accidents caused by elderly drivers is becoming a social problem. We are working to reduce these accidents by developing driving support systems that promote "awareness" through tactile and auditory stimulation of the driver via the driver's seat. Social contribution through the "creation of technology," which is our corporate philosophy, will be the "invisible capital" that supports the sustainable development of our Group. As a result of this, we aim to gain the trust of our customers, increase our corporate value, and become a Continuously Selected Company by our stakeholders.

# Adapting to change in the environment and realizing a company that is rewarding to work for

The automotive industry is currently undergoing a once-in-a-century transformation with the advancement of CASE and MaaS. However, we believe that the essence of what is required is "the realization of mobility that is friendly to all people, society, and the global environment for future generations." To achieve this, going forward we will take on the challenge of establishing a business model that integrates various technologies in the cabin space, mainly seats, promote activities that go further into the realm of individuals, lifestyles, and society, and create new value by integrating new technologies (IT/ICT/IoT/AI, automation, sensing, etc.). We also want to evoke smiles by fulfilling our mission to provide support functions that enable people to move around safely, securely, and comfortably, including the many people who face physical inconveniences in an aging and super-aging society.

In these times, TACHI-S has defined its purpose as "Supporting People and the Earth through 'Seating' Technology" and has launched its new medium-term management plan, "Transformative Value Evolution (TVE). With this as the purpose of our corporate activities, we will continue to provide both social and economic value by solving various problems in the world through the pursuit of "Seating" technology. The global economy still faces numerous uncertainties. To continue to be needed by society no matter what the socio-economic situation, we must, as a Group, work together with a sense of urgency to address the various issues surrounding management. We must also continue to contribute through monozukuri to the realization of a sustainable mobile society where all people can live with a smile.

# TACHI-S ESG

This page is report and explanation of our approach to ESG.

### About the TACHI-S ESG Concept

The TACHI-S Group's vision is "To live in harmony with individuals and society and to put smiles on people's faces by continuously creating living spaces of comfort and enrichment." By putting our vision into practice, we will strive to meet the demands and expectations of our stakeholders and contribute to the realization of a sustainable society through implementation of ESG activities. To achieve this, we have positioned "social contribution through manufacturing" and "social responsibility in business processes" as our ESG cornerstones and aim for management that integrates ESG with business activities.

In "social contribution through manufacturing," we will continue to create safe, secure, and comfortable vehicle interiors centering on automobile seats based on innovative technologies that bring smiles to people's faces and contribute to society through the value provided by our products and services. In "social responsibility in business processes" we will fulfill our social responsibilities as a good corporate citizen by not only complying with laws, regulations, and social rules, but also addressing issues facing society, such as the promotion of diversity and prevention of global warming.

We will always put ESG at the center of our management strategy, and work to realize our vision through these activities while striving for sustainable corporate growth.

#### ESG concept chart





























#### ESG-focused management is the path to achieve SDGs



Example of activity: E environment S social G go

### **ESG Promotion System**

In June FY2019, we established the CSR Activity Promotion Committee (Responsible officer: Director in charge of CSR. Members: CSR-related divisions. Secretariat: General Affairs Department and Corporate Planning Office.) and commenced activities such as understanding social demands related to CSR and compiling CSR activity results for information disclosure. In FY2022, we newly established ESG Promotion Office and work to strengthen our ESG activities with the intention of further improve our social reputation and trust, and realize our company motto, corporate philosophy, and management philosophy.

#### ESG promotion system



# ESG Activities Report





Links to pages introducing our various ESG activities are provided. Please click banner of the ESG activity you wish to view.

Creating Social Value Through Our Products

This page introduces our activities for "Creating Social Value Through Our Products."

Corporate Governance

This page reports on our efforts regarding "Corporate Governance."

Compliance & Risk Management

This page reports on our efforts regarding "Compliance and Risk Management."

Relationship with Employees

This page reports on our "Relationship with Employees."

Relationship with Customers

This page reports on our "Relationship with Customers."

Relationship with Global Environment

This page reports on our "Relationship with Global Environment."

Initiatives for Supply Chain

This page reports on our "Initiatives for Supply Chain."

Relationship with Shareholders and Investors

This page reports on our "Relationship with Shareholders and Investors." Relationship with Local Communities

This page reports on our "Relationship with Local Communities."

# Creating Social Value Through Our Products

By continuing "To live in harmony with individuals and society and to put smiles on people's faces by continuously creating living spaces of comfort and enrichment" and convey trust and excitement to customers around the world and contribute to the creation of a prosperous society.



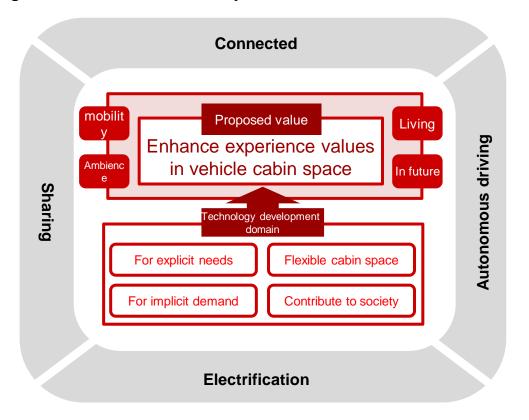


# **Toward Creating Social Value Through Our Products**

The automobile industry in the midst major transformation is undergoing changes in various aspects such as the environment, safety, and economy. In terms of "environment", technological development and material development are progressing to reduce CO2 emissions, which is one of greenhouse gases, and efforts are being made to achieve the SDGs. In terms of "safety," safe driving support technology that prevents accidents by acquiring information related to vehicle and road conditions with sensors has been evolving rapidly. In terms of "economic", a business models that provide new value and services by collecting, accumulating, and analyzing data acquired while moving via networks are being considered. In such a major transformation, it is predicted that the way of spending time in the car cabin will change in the future. We believe that car transportation will no longer be a mere means to travel, and the "offered value" and "appeal" required of automobiles will change as well. We hope that we can meet the expectations of a changing society by "enhancing experience values in vehicle cabin space" for various ways of time usage and are strengthening technological development in the following areas

- · "Pursuit of Seating": For explicit needs and implicit demand, Body sensing, SW-less, anticipatory support
- · "Supporting people": For flexible cabin space, Easy space arrangement, privacy-friendly
- · "Supporting the Earth": To contribute to society, Environmental technologies and plant-derived materials

#### Changes in the automotive industry



### **Examples of products that create social value**

Below are some examples of products and services by our company and affiliated companies that contribute to creating social value.

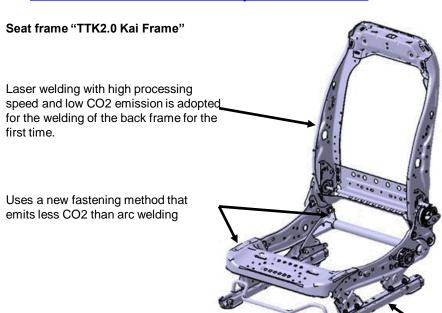
# The "TTK Series" contributes to weight reduction

As a carbon-neutral initiative we are working to reduce the weight of seats and adopt a method that emits less CO2. The seat frame "TTK2.0 Kai Frame" developed by our company adopts a newly developed manual slide rail while maintaining and improving the safety and functionality of the product. We have reduced the number of parts by 30% and the weight of the product by 15%. In addition, we have adopted laser welding fastening, which is the first adoption for us, to reduce processing costs and CO2 emissions.

This product has been adopted in mass-produced models after 2021 in Japan and Thailand.

We are developing new frame that is applied laser welding more and reduce part thickness to contribute to carbon neutrality, to mass-produced vehicles after 2023.

⇒Click here for more information about [Seat frames after 2021



Adoption of manual slide rail with reduced number of parts due to rationalization of structure

#### Developer's voice

Hisayuki Yoshizawa, Section Manager, Product Design Section



"TTK 2.0 Kai" is a new Tachi-s proposed frame (TTK) using laser welding for the back frame and a new fastening way for the cushion frame, to emits less CO2.

In the development phase, it was difficult to achieve compatibility in safety performance and marketability, and to stabilize laser weld quality. Professionals from the development and production departments worked in one-team to meet requirements different from before and cleared performance, commerciality, and productivity targets. I think it is a frame that gathers everyone's strength. Even in an epidemic of COVID-19, the team worked together positively and completed development.

This FRM is a new way of producing. Based on this, we will develop more advanced seats.

# "Mobile My Room" concept for next generation vehicles

TACHI-S, as a space producer, is now trying to create values that focus on experience values though mobility and seat centered in-vehicle space. One of those studies is the "Mobile My Room" concept to address usage for CASE. The single word for this concept is " $1+\alpha$ ". "1" expresses the current or daily situation and is added with " $+\alpha$ ". Something will be " $+\alpha$ " dependent on each life-style. In-vehicle space around seats, we think that this " $+\alpha$ " is offered to users, is co-created with users.

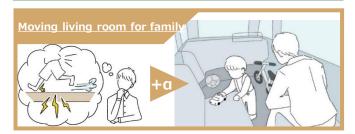
#### Mobile My Room

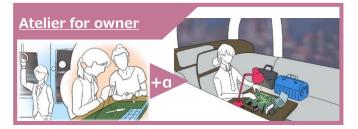


### ■ "+a" images of Mobile My Room









#### **Mobile My Room for owners**

Space mainly for desk work
Such as work, study and sometimes take a
break...

Place where you can concentrate on work.

#### My Room + $\alpha$

Space for meeting with close friends/ As a means of travel and also a room while traveling.

#### **Mobile living room for family**

Space to spend time with children without having worry about surroundings. Place as second living room.

#### **Atelier for owner**

Personally specified room to immerse yourself in hobbies (Secret base?)

### ■ Developer's voice

Kouhei Yasuda, Advanced Development Technology Planning Department, Development Planning and Styling Development Section



In conjunction with reconsidering the whole concept of automobile seats, we had studied in-vehicle space to meet various life-style in CASE era. By eliminating as much as possible elements which recall conventional in-vehicle space, we believe that we could propose new value as you could feel having another room.

We will continue to study, propose and develop attractive invehicle space by being with users in the future.

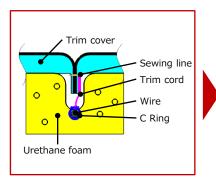
### **Examples of products that create social value**

Below are some examples of products and services by our company and affiliated companies that contribute to creating social value.

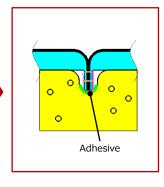
# The "Glue Anchor®" that contributes to design freedom and the environment

We have succeeded in mass-producing the technology "Glue Anchor ®" that can contribute to the improvement of design freedom and the global environment. This Glue Anchor® is a technology that glues the sewing line of the trim cover directly to the urethane foam.

With conventional technology, it was not possible to express unevenness by joining complicated sewing lines to urethane foam due to manufacturing restrictions, but this technology has made it possible. In addition, while the conventional technique used point joining, this technology uses line joining. By joining with lines, it has become possible to achieve stable and uniform unevenness up to the terminals where the sewing lines intersect. In terms of the environment, reducing the weight of seats has become a major proposition in these days when CO2 emissions are required to be reduced. This technology can make urethane foam thinner than conventional technology and contributes to weight reduction of seats. In addition, this technology is a resource-saving (lightening) technology that can reduce the use of iron and resin compared to the conventional method.







Glue Anchor®



### ■ Developer's voice

Makoto Arai, Section Manager, Production Engineering Department



The "Glue Anchor®" is a joining technology of urethane foam and trim cover of TACHI-S Only One, which is based on the existing technology and adds new elements to the essence. We firmly retained the idea that we value in the know-how cultivated by the conventional construction method, and boldly innovated the part to be changed to establish the technology. Although there were some difficulties in the development stage, we were able to successfully complete the development and deliver it to our customers as the world's first technology.

# "Dialysis exercise therapy equipment" contributes to nursing care and welfare

TACHI-S H&P Co., Ltd., is our group company, is engaged in the nursing care and welfare products business. It uses its knowledge as a seat manufacturer with the corporate objective of contributing to the improvement of welfare in an aging society.

One of the products TACHI-S H&P has developed is the "Dialysis exercise therapy equipment."

Dialysis is standardized to be performed 4 hours/treatment, 3 times/week. Patients should avoid physical weakness and muscle loss caused by prolonged hemodialysis treatment. The use of this product as an aid in dialysis exercise therapy will improve the efficiency of dialysis and the quality of life of patients. This is the reason why we have developed this product. This product is designed so that you can exercise in a limited space by attaching it to your bed or table.

#### Dialysis exercise therapy equipment





promotion







ge In-house d technology



#### Developer's voice

Satoshi Hashimoto, Subsection Supervisor, Technical Department, Tachi-S H&P



The dialysis exercise therapy equipment is a product that is being developed based on the needs of facilities. The need for exercise therapy is increasing due to the recent revision of reimbursement and the increase in the average age of dialysis patients. We would like to promote the development of this product to improve the efficiency of dialysis and life expectancy of patients. In the future, we aim to provide products that satisfy both facilities and patients by verifying the effectiveness of our products and improving them with the cooperation of facilities.

# Corporate Governance

This is a report on the status of our corporate governance.



### **Our concept on Corporate Governance**

We recognize that the realization of our corporate vision "To live in harmony with individuals and society and to put smiles on people's faces by continuously creating living spaces of comfort and enrichment" will lead to the sustainable growth of our group and enhance our corporate value over the medium to long term, in line with our corporate purpose "Supporting People and the Earth through "Seating" Technology". We believe it is important to work on improving corporate governance to support this, and we will continuously work on improving corporate governance in accordance with the following basic principles.

- (1) We strive to ensure the rights and equality of shareholders and create an environment in which they can exercise their rights appropriately.
- (2) We strive for appropriate collaboration with stakeholders other than shareholders (customers, employees, business partners, local communities, etc.).
- (3) We strive to ensure appropriate information disclosure and transparency.
- (4) We strive for appropriate execution of the roles and responsibilities of the Board of Directors, based on its fiduciary responsibility and accountability to shareholders.
- (5) We strive to engage in constructive dialogue with shareholders.

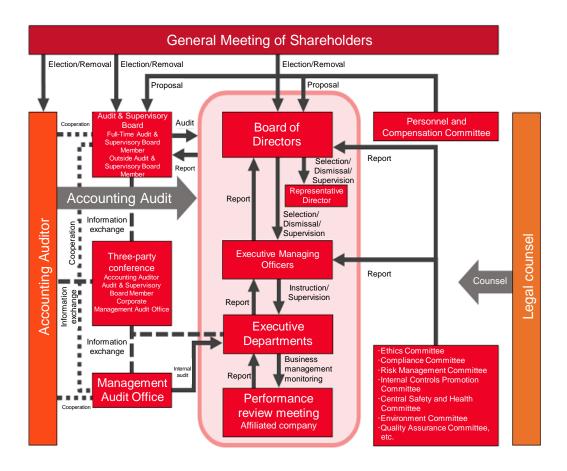
Link to our "Basic Policy on Corporate Governance"

### Corporate Governance System

The Board of Directors consists of nine Directors, including four Outside Directors, and the Audit & Supervisory Board consists of four Audit & Supervisory Board Members, including two Outside Audit & Supervisory Board Members. In addition, we have set the term of office for Directors to one year and introduced the Executive Managing Officer system to clarify management responsibility and improve management efficiency. We have established a system to monitor management from an objective and professional perspective, and appointed four Outside Directors (one lawyer, one certified public accountant, and two corporate executives) and two Outside Audit & Supervisory Board Members (one lawyer and one certified public accountant) who are unbiased toward the interests of the Company's management or specific stakeholders.

From June 2023, the Chairman of the Board of Directors will be an independent outside director, and one of the four outside directors is a female director. And we are expanding the transparency and diversity of the Board of Directors.

#### Corporate Governance System Chart



# **Board of Directors**

The Board of Directors meets once a month in principle, and consists of nine members, including four Outside Directors.

The Board makes decisions and reports on important management matters, including statutory matters, and supervises business execution.

An independent outside director has become the chairman of the Board of Directors since June, 2023.

# **Executive Managing Officers**

In order to efficiently promote business execution, we hold the Executive Managing Officers consisting of Executive Managing Officers, including those who also serve as Directors, twice a month in principle. It decides on important matters other than those to be resolved by the Board of Directors, and reports on important matters to the Board of Directors.

# Audit & Supervisory Board

The Audit & Supervisory Board consist of four members, including two Outside Audit & Supervisory Board Members (one lawyer and one certified public accountant), and they meet at least eleven times a year in accordance with the audit plan. Audit & Supervisory Board Members audit the execution of duties by the Directors and the status of business and assets of the Company and its subsidiaries by attending important meetings and conducting various investigations in accordance with the audit policy, division of duties, etc., as determined by the Audit & Supervisory Board . In addition, in order to supplement the Audit & Supervisory Board and to share information among the Audit & Supervisory Board Members, meetings of the Audit & Supervisory Board Members are held in conjunction with the Audit & Supervisory Board.

# Personnel and Compensation Committee

The Company has Audit & Supervisory Board, but has established a Personnel and Compensation Committee as a voluntary committee to supplement the functions of the Board of Directors. The Committee deliberates on matters related to employees and compensation of officers and other personnel and is responsible for proposing the results of its deliberations to the Board of Directors. The Company held seven meetings of Personnel and Compensation Committee in FY2022. The committee consists of five or more directors (three are independent outside directors\* and two are internal directors), and from June 2023, independent outside directors will serve as chairpersons of the Personnel and Compensation Committee, and one corporate auditor will be an observer. It is a system in which you can attend and express your opinions. By establishing this Committee, we aim to further strengthen corporate governance by ensuring objectivity and transparency in employees and compensation of officers and other personnel.

(Note) An Outside Director or Outside Audit & Supervisory Board Member is a person who meet the "Criteria for Assessing Independence of Outside Directors/Audit & Supervisory Board Members" described below.

#### Number of meetings of the Board of Directors and number of times attended by each Director and Audit & Supervisory Board Member (Attendance rate)

Attendance rate of Board of Directors Meetings in FY2022 (Period: April 1, 2022, to March 31, 2023)

Position	Name	Times held	Times attended	Attendance rate	Remarks
Director and Chairman	Taro Nakayama	15	15	100%	
Representative Director and President Chief Executive Officer Chief Operating Officer	Yuichiro Yamamoto	15	15	100%	
Representative Director and Executive Managing Officer	Atsushi Komatsu	15	15	100%	
Director	Kiyoshi Saitou	15	15	100%	
Director and Executive Managing Officer	Takao Ito	12	12	100%	
Director and Executive Managing Officer	Shigeo Komatsu	12	12	100%	
Outside Director	Toshio Kinoshita	15	15	100%	
Outside Director	Hidetaka Mihara	15	15	100%	
Outside Director	Yoshiaki Nagao	15	15	100%	
Audit & Supervisory Board Member	Naozumi Matsui	15	15	100%	
Audit & Supervisory Board Member	Masato Kimura	15	15	100%	
Outside Audit & Supervisory Board	Shinsuke Matsuo	15	15	100%	
Outside Audit & Supervisory Board	Nobuaki Ozawa	15	15	100%	

(Note) At the Ordinary General Meeting of Shareholders held on June 24, 2022, Mr. Takao Ito and Mr. Shigeo Komatsu were newly appointed as a Board of Directors.

Attendance rate of Audit & Supervisory Board in FY2022 (Period: April 1, 2022, to March 31, 2023)

Position	Name	Times held	Times attended	Attendance rate
Audit & Supervisory Board Member	Naozumi Matsui	11	11	100%
Audit & Supervisory Board Member	Masato Kimura	11	11	100%
Outside Audit & Supervisory Board	Shinsuke Matsuo	11	11	100%
Outside Audit & Supervisory Board	Nobuaki Ozawa	11	11	100%

# Directors, Audit & Supervisory Board Members and Executive Managing Officers

Introducing our Directors, Audit & Supervisory Board Members and Executive Managing Officers.

### ■ Director/Audit & Supervisory Board Member

As of June 20, 2023

Position	Name	Outside Director and Outside Audit & Supervisory Board Member	Domain	Reasons for Election
Representative Director and President Chief Executive Officer Chief Operating Officer	Yuichiro Yamamoto		Chief Strategy Officer	He has valuable knowledge in the Marketing and Overseas Division, and many years of experience and results as a top executive at overseas subsidiaries in North America and China and has demonstrated strong leadership as Chief Operating Officer and Chief Executive Officer. Since April 2022, as Chief Executive Officer, he has been promoting globalization within the Group, and we have determined that he is, and will continue to be, essential to the sustainable enhancement of the Group's corporate value.
Representative Director and Executive Managing Officer Chief Financial Officer	Atsushi Komatsu		Chief Corporate Officer	He has superior expertise in finance and management divisions and wide-ranging knowledge cultivated through his experience in overseas business and has been leading the Company's management as the person responsible for the Corporate Management Division. Since June 2022, as Representative Director, Executive Managing Officer, he has been promoting reforms in the Group, and we have determined that he is essential to the sustainable improvement of the Group's corporate value.
Director and Executive Managing Officer	Takao Itou		Chief Manufacturing Officer	He has many years of extensive experience in the manufacturing Division and as the head of our China subsidiary, he has a proven track record of managing operating companies as well as business operations in the China region, and that he is necessary for the further strengthening of the global manufacturing structure of the Group going forward.
Director and Executive Managing Officer	Akiyoshi Murakami		Chief Technology Officer	He not only has a wealth of experience and achievements in the development and technology divisions over many years, but also has outstanding knowledge and skills that are indispensable for the development and design of our products, and we have determined that he is essential to implement the Group's technology strategy soundly and globally in the future.
Director and Executive Managing Officer	Tsutomu Okouchi		Chief Business Officer	He has a wealth of experience and achievements in the development and technology divisions over many years, as well as experience in sales and marketing. He has been vigorously promoting expansion and new business development for the Company's overseas business, and we have determined that he is essential to support the further growth and development of the Group.

Position	Name	Outside Director and Outside Audit & Supervisory Board Member	Domain	Reasons for Election
Outside Director	Toshio Kinoshita	0	-	He has superior judgment as a certified public accountant and plentiful experience performing auditing functions at overseas locations over many years, and has a high level of insight into corporate management, including management support for other companies, which he has cultivated at a company where he serves as Representative Director and President. He is also expected to contribute to the appropriate decision-making of the Board of Directors from an objective and global standpoint. He will have served as an Outside Director of the Company for eight years as of the conclusion of the Meeting.
Outside Director	Hidetaka Mihara	0	-	He has specialized knowledge and experience in corporate legal affairs as a lawyer, and also has superior insight into corporate management and the formulation of management strategies, which he cultivated through various corporate projects such as corporate rehabilitation and M&A, although he has no experience of being directly involved in corporate management other than serving as an Outside Director. He is also expected to contribute to strengthening the corporate governance function of the Group. He will have served as an Outside Director of the Company for five years as of the conclusion of the Meeting.
Outside Director	Yoshiaki Nagao	0	-	He has extensive experience and knowledge as a top executive, having been involved in the management of domestic and overseas companies for many years. He is also expected to contribute to the appropriate decision-making of the Board of Directors from a wide range of management perspectives. He will have served as an Outside Director of the Company for three years as of the conclusion of the Meeting.
Outside Director	Sachiko Tsutsui	0	,	She has long been involved in overseas business development, management support for IT service-related companies, and management of group subsidiaries at global companies, and has abundant experience and broad knowledge of corporate management as well as a wealth of expertise cultivated through her experience in M&A and IPO advisory services as well as SDG consulting at financial institutions. She is also expected to contribute to the appropriate decision-making of the Board of Directors from a global and diverse standpoint.
Audit & Supervisory Board Member	Naozumi Matsui		-	Appointed as Audit & Supervisory Board Member to utilize his abundant expertise in financial accounting as a certified public accountant and his wealth of experience at financial institutions and overseas subsidiaries in the auditing of the Company.
Audit & Supervisory Board Member	Masato Kimura		-	Appointed as Audit & Supervisory Board Member to utilize his abundant experience in overseas operating companies, and extensive experience in sales and corporate planning divisions of the Company in auditing the Company.
Outside Audit & Supervisory Board	Shinsuke Matsuo	0	-	Appointed as an Outside Audit & Supervisory Board Member because he has abundant experience as an attorney and will greatly contribute to strengthening the auditing function of the Company although he does not have direct experience in corporate management other than as an Independent Audit & Supervisory Board Member.
Outside Audit & Supervisory Board	Nobuaki Ozawa	0	-	Appointed as an Outside Audit & Supervisory Board Member to utilize his experience and financial knowledge as a certified public accountant in the auditing of our group although he does not have direct experience in corporate management other than as an Independent Audit & Supervisory Board Member.

#### Skill status

In order to fulfill its roles of making decisions and supervising management, the Board of Directors as a whole has been constituted with attention to achieving a diverse balance of knowledge and experience that includes coverage of the various functions of the company. Specifically, the skills required and currently possessed by the Board of Directors in order to carry out the Transformative Value Evolution (TVE) Medium-term Management Plan that was formulated in 2021, and to sustainably increase corporate value, are as set out below, and we believe that the Members of the Board of Directors form a team with the necessary talents to achieve the above-mentioned objectives.

		General management, Business management		Medium- to long-term strategy							
Name Positic	Position	n Corporate management,	Legal,	Business strategy			Financial & Capital Strategies	Management foundation		dation	
		Management strategy	Governance	Sales, Marketing	R&D, Production	Global	Finance, Accounting	Human resource development	Environment	DX	
Yuichiro Yamamoto	Representative Director & President	•	•	•	•	•		•			
Atsushi Komatsu	Representative Director	•	•	•		•	•	•		•	
Takao Ito	Directors				•	•			•	•	
Akiyoshi Murakami	Directors				•				•		
Tsutomu Okouchi	Directors			•	•	•		•			
Toshio Kinoshita	Outside Director	•	•			•	•				
Hidetaka Mihara	Outside Director	•	•	•		•	•				
Yoshiaki Nagao	Outside Director	•			•	•		•	•		
Sachiko Tsutsui	Outside Director	•				•	•		•	•	
Naozumi Matsui	Audit & Supervisory Board Member	•	•			•	•				
Masato Kimura	Audit & Supervisory Board Member	•	•	•	•	•			•		
Shinsuke Matsuo	Outside Audit & Supervisory Board Member		•				•				
Nobuaki Ozawa	Outside Audit & Supervisory Board Member		•				•		•		

# ■ Executive Managing Officer

Position	Name	Domain
Executive Managing Officer	Shigeo Komatsu	President, Regional Headquarters for Latin America President, TACHI-S Engineering Latin America, S.A. de C.V. President, Industria de Asiento Superior, S.A. de C.V.
Executive Managing Officer	Kazumi Tamura	President, Regional Headquarters for China General Manager, TACHI-S China Co., Ltd.
Executive Managing Officer	Gonzalo Esparza	Responsible for NISSAN Business Department
Executive Managing Officer	Hideaki Igawa	Responsible for HONDA Business Department and TOYOTA and HINO Business Department
Executive Managing Officer	Yoshiaki Kubo	Chief of Product Development Group General Manager-ESG Promotion Office
Executive Managing Officer	Tomoaki Harashima	Chief of Global Business Management Group
Executive Managing Officer	Hiruma Masato	President, Regional Headquarters for North America President, TACHI-S Engineering U.S.A., Inc.
Executive Managing Officer	Hiroyuki Morimoto	Chief of Purchasing Group
Executive Managing Officer	Naoki Hasegawa	Chief of Production Engineering Group
Executive Managing Officer	Isao Sekita	Responsible for Product Development Group

#### Criteria for Assessing Independence of Outside Directors/ Audit & Supervisory Board Members

The Company establishes following standards in order to ensure the independence of Outside Directors/Audit & Supervisory Board Members.

- 1. The person in question is not a current or former Executive<sup>1</sup> of the Company or a related company ("Group Companies").
- 2. Over the past 5 years a Close Relative<sup>2</sup> of the person has not been an Executive<sup>1</sup> of any Group Companies.
- 3. The following items are not currently applicable to the person and have not been applicable to the person in the past 5 years:
  - (1) The person is a large shareholder of the Company (a person who directly or indirectly controls voting rights worth 10% or more of total voting rights in the Company) or an Executive<sup>1</sup> of such a large shareholder.
  - (2) The person directly or indirectly controls voting rights worth 10% or more of total voting rights in Group Companies or is an Executive<sup>1</sup> of such a large shareholder.
  - (3) The person is a Person for whom Group Companies are Important Clients<sup>3</sup> or who is an Executive<sup>1</sup> of such an entity.
  - (4) The person is an Executive1 of an Important Client of Group Companies<sup>4</sup>.
  - (5) The person is an Executive1 of an Important Lender to Group Companies<sup>5</sup>.
  - (6) The person is affiliated with an auditing firm performing the Company's statutory audits.
  - (7) The person is a consultant, an accounting professional or a legal professional (in the case that a group such as a legal corporation or association is such a recipient, a person affiliated with that group) that has received from Group Companies a large amount<sup>6</sup> of money or other assets other than remuneration for directors (and other officers).
  - (8) The person is a recipient of a large amount<sup>6</sup> of donations or grants from Group Companies (in the case that a group such as a legal corporation or association is such a recipient, a person affiliated with that group).
  - (9) The person is an Executive<sup>1</sup> of a company to which Group Companies appoint Directors (regardless of whether such Directors are executive or non-executive).
- 4. None of the person's Close Relatives are persons, regarding to whom Items (1) to (9) of paragraph 3 above apply (but limited to cases where such a Close Relative is an Important Person<sup>7</sup>).

#### (Notes)

- <sup>1</sup> An Executive is defined as a person who is either a Director (excluding an Outside Director) of a company or organization, an Executive Director, an Executive Officer, an employee who manages operations, a Senior General Manager or other equivalent person or employee who manages operations.
- <sup>2</sup> A Close Relative is defined as a dependent, a relative to the second degree or a cohabitating relative.
- <sup>3</sup> A Person for whom Group Companies are Important Clients is defined as a person who has received 2% or more of their consolidated annual gross revenues from Group Companies during that person's most recent fiscal year.
- <sup>4</sup> An Important Client of Group Companies is defined as a person who has paid 2% or more of the gross annual consolidated revenues of Group Companies in the Company's most recent fiscal year.
- <sup>5</sup> An Important Lender to Group Companies is defined as a person who has provided finance to Group Companies that represents an amount worth 2% or more of consolidated total assets as of the end of the Company's most recent fiscal year.
- <sup>6</sup> A large amount is defined as an annual average over the past five fiscal years of 10 million yen or more in the case of an individual, or 2% or more of the consolidated net sales or total income of a group in the case where a group such as a legal corporation or association is such a recipient.
- <sup>7</sup> An Important Person is defined as a person who is either a Director, an Audit & Supervisory Board Member, an Executive Officer and a General Manager or above.

### Officer Compensation

The Company's policy on compensation, etc., for Directors and Audit & Supervisory Board Members, or the method of calculating such amount, is designed so that compensation functions as an incentive for the sustainable growth of the Group and the enhancement of corporate value over the medium to long term mainly for Directors, and the sharing of the benefits and risks of the Company's corporate value with shareholders are taken into consideration in the system. Specifically, it consists of monthly compensation (fixed), and bonuses and stock-based compensation (variable). The amount of monetary compensation is within the limit for Directors as approved at the 71st Annual General Meeting of Shareholders held on June 20, 2023 (within an annual amount of 280 million ven (of which is within an annual amount of 50 million yen for Outside Directors). However, this does not include employee salaries.) The number of Directors as of the close of this Annual General Meeting of Shareholders is nine, including four Outside Directors. Bonuses are paid upon resolution of the General Meeting of Shareholders following comprehensive consideration of annual corporate performance, dividends, the level of employee bonuses, trends at other companies, medium to long-term performance, and past payment results. The ratio of each type of compensation, etc., is approximately 2:1 "fixed" and "variable (bonus and stock-based compensation)" compensation respectively, with the ratio of variable compensation being higher for higher positions. As for Outside Directors, no bonus will be paid in consideration of their role. In order to ensure Audit & Supervisory Board Member independence, the compensation system for Audit & Supervisory Board Member is based on monthly compensation only, without bonuses that are affected by company performance. The amount of monetary compensation is within the limit for Audit & Supervisory Board Members as approved at the 58th Annual General Meeting of Shareholders held on June 25, 2010 (within an annual amount of 60 million yen). The number of Audit & Supervisory Board Members as of the close of this Annual General Meeting of Shareholders is four, including two Outside Audit & Supervisory Board Members. Compensation for Executive Managing Officers is based on employee salaries and bonuses.

Method of determining policy for determining compensation, etc. of directors and Audit & Supervisory Board Members is to deliberate among a voluntary Personnel and Compensation Committee based on a survey of executive compensation conducted by an external research organization, and to propose the results of deliberations to the Board of Directors for resolution. The Personnel and Compensation Committee (convening seven times a year) consists of five Directors, including two Internal Directors and three Outside Directors, and one Audit & Supervisory Board Member can attend as an observer to express his opinions. The Company's compensation quota for Directors and Audit & Supervisory Board Members, and Director bonuses, are determined by resolution of the General Meeting of Shareholders after deliberation by the Personnel and Compensation Committee and resolution by the Board of Directors. In addition, individual compensation for Directors, Audit & Supervisory Board Members, and Executive Managing Officers is determined by the Board of Directors for Directors and Executive Managing Officers, and by Audit & Supervisory Board Members' conference for Audit & Supervisory Board Members, following thorough deliberation by the Personnel and Compensation Committee, which ensures objectivity and transparency in the deliberation process and is judged to be in line with the decision-making policy.

At the 66th Annual General Meeting of Shareholders held on June 22, 2018, the Company resolved that compensation for the Company's Directors (excluding Outside Directors and Non-Executive Directors. Hereinafter the same) be linked to the Company's performance and stock value and, furthermore, a performance-linked stock compensation plan be introduced for the purpose of raising awareness among Directors to contribute to the improvement of medium to long-term business performance and the increase of corporate value by sharing the benefits and risks of stock price fluctuations with shareholders.

With respect to the performance-linked stock compensation plan, this is a system for Directors using the Company's shares. The Company contributes money to a trust established by the Company, which is used to acquire shares and deliver them to each Director. The number of shares to be delivered will be determined in accordance with the Share Delivery Regulations established by the Company, and points will be calculated based on the degree of both individual achievement and performance targets, and shares equivalent to the number of points will be delivered. In principle, Directors receive the shares when they retire from their post. In addition, points may be forfeited in the event of resignation or dismissal for personal reasons.

# ■ Total amount of compensation, etc., for Directors and Audit & Supervisory Board Members in FY2022

Director classification Total compensation, etc. (million yen)	Total	To	Number of				
	Fixed compensation	Bonuses	Performance- linked compensation	Retirement benefits	Of the left figure, non-monetary compensation, etc.	officers to be covered (persons)	
Directors (excluding Outside Directors)	197	151	30	15		15	8
Audit & Supervisory Board Members (excluding Outside Audit & Supervisory Board Members)	31	31		1			2
Outside Directors/ Audit & Supervisory Board Members	31	31	_	_	_	_	5

- (Note) 1 The above number of persons and amount of compensation include three Directors who retired at the conclusion of the 71st Annual General Meeting of Shareholders held on June 20, 2023.
- (Note) 2 In addition to the above compensation, a resolution was passed at the 58th Annual General Meeting of Shareholders held on June 25, 2010, to pay termination benefits to Directors and Audit & Supervisory Board Members in conjunction with the abolition of the retirement benefit system for Directors and Audit & Supervisory Board Members. The scheduled amount of future termination benefits as of the end of the current fiscal year is 160 million yen for one director.
- (Note) 3 The breakdown of non-monetary compensation, etc., for Directors (excluding Outside Directors) is 15 million yen in performance-linked compensation.

### **Evaluation of the Effectiveness of the Board of Directors**

The Company conducts effectiveness analyses and evaluations of the Board of Directors to improve the function of the Board of Directors and ultimately enhance corporate value.

The analysis and evaluation were conducted using the following methods, with evaluation and advice from outside agencies.

#### 1. Overview of the evaluation method for effectiveness

A questionnaire using an external organization was sent to all Director, Member of the Boards and auditors who are members the Board of Directors meeting in March 2023. In order to ensure the anonymity of the subjects, this survey was answered directly to an external organization. The Company analyzed, discussed, and evaluated the survey results at the May 2023 Board of Directors meeting, based on the aggregate results reported by the external organizations.

#### 2. Summary of the results of the effectiveness evaluation

According to the responses to the questionnaire and the results of the interviews, a certain degree of sufficiency was evaluated with regard to the effectiveness the Board of Directors, and no major problems with the functioning the Board of Directors were specifically identified. Therefore, the Company recognize that our Board of Directors is generally functioning effectively.

Of the issues shared in the previous effectiveness evaluation, we confirmed that effective efforts are being made to improve the following.

- · Sustainability initiatives and enhancement of discussions :
- ⇒We are promoting the enhancement of diversity by appointing female director and we are actively discussing how to respond to diversity in line with understanding the issue.
- Feedback to directors regarding the status of dialogue with shareholders :
- ⇒We share the contents of the financial results briefing, the reactions of shareholders, and the results of interviews with institutional investors in the Board of Directors meeting. In addition, the contents of dialogue with major shareholders are appropriately reported to the Board of Directors meeting.

On the other hand, we also shared as follows:

- Ensuring further diversity including internationality in the Board of Directors meeting.
- Based on rapid changes in the external environment, follow-up of the medium-term management plan by the Board of Directors meeting.
- Necessity for discussions to improve profitability in the Board of Directors meeting.

In the future, based on this effectiveness evaluation, the Company will continue its efforts to enhance the functioning the Board of Directors by promptly responding to issues after thorough consideration of them.

#### Internal Controls

In accordance with the Companies Act, the Board of Directors adopted a resolution on a "Basic Policy for Internal Control Systems" at a Board meeting in May 2006, and has reviewed it every fiscal year since then to establish and operate internal control systems based on the resolution. Please refer to Matters to be disclosed on the Internet in connection with the Notice of Convocation of the 71st Ordinary General Meeting of Shareholders.

> Notice of the 71st Annual General Meeting of Shareholders (Items to be omitted from delivery documents)

In addition, in accordance with the Financial Instruments and Exchange Act, in order to ensure the reliability of financial reporting, we evaluate the effectiveness of development and operation of our internal control systems regularly and work to strengthen and improve them. For the internal control reports, please refer to the Annual Securities Report.

> Annual Securities Report (71st term)

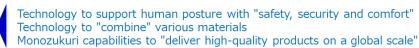
### The Purpose of TACHI-S

Our Group has more than 10,000 employees working in 65 locations in 12 countries worldwide. Based on the "Purpose of TACHI-S," which is the pillar of our employees' actions, we believe that each employee should think about the meaning of our corporate activities and their own work, and act voluntarily to contribute to the realization of a sustainable society.

In order to achieve this, we promote activities to develop and spread the Purpose of TACHI-S's existence on a global scale.

#### **Corporate Vision**

To live in harmony with individuals and society and to put smiles on people's faces by continuously creating living spaces of comfort and enrichment.



We defined Purpose of TACHI-S (the axis of corporate activities) to provide social and economic value and to realize a sustainable society.

# Supporting People and the Earth through Seating Technology

#### Supporting posture of people

We will contribute to people's health and Quality of Life by providing comfort/safety/sense of security for sitting posture that occupies 30% of the day, and for various postures.

#### **Supporting people**

We will support all stakeholders and society through our business.

#### Supporting the Earth

Based on the spirit of "Cooperation Through Mutual Compromise" taught by our founder, we will maintain harmony with the Earth by addressing SDGs initiatives and contribute to the realization of a sustainable and environmentally friendly world.

# Compliance & Risk Management

We will report on our efforts toward compliance and risk management, which are the foundations that support our corporate activities.

### Compliance

# **Basic Approach to Compliance**

In 2004, our 50th anniversary, aiming to be a company that is trusted by society both in name and reality, and one that develops and grows in an enduring manner, we established our "Compliance Declaration," which expresses the determination of top management to tackle compliance, and the "TACHI-S Code of Ethical Practice," which provides specific standards of conduct based on corporate ethics.

At the same time, to ensure corporate activities based on the TACHI-S Code of Ethical Practice, we have established "Compliance Management Regulations," which stipulate the compliance-related management organization and measures to be taken in the event of a violation of the TACHI-S Code of Ethical Practice, and "Internal Reporting System Standards," which stipulate the operation method of the internal reporting system. These systems were established to ensure that all officers and employees comply with laws and regulations and conduct corporate activities ethically.

Based on the above, our corporate management will enhance its ability to purify ourselves as a company, to promote sincere corporate activities, and to continue to be a company that is trusted by all stakeholders.

#### **Compliance Declaration**

Thanks to the efforts of many over the years, the TACHI-S Group has earned a reputation as a sincere and earnest company with technological capabilities and has built its current position through this trust. We will sincerely strive to continue to be a company that is trusted by society, because we recognize that this is an absolute requirement for corporate growth and development. As we celebrate the 50th anniversary of our founding, we have clarified our code of conduct and established it here as the "TACHI-S Code of Ethical Practice." We will make this Code of Ethical Practice the basis of our actions and strive to practice the following.

- 1. We will fully consider our impact on the environment, provide products that are useful and safe for society, ensure corporate transparency, and strive to live up to the trust of all our stakeholders.
- 2. We will comply with all laws and rules, including the spirit of such laws and rules, both in Japan and abroad, and act with social common sense.
- 3. We will act responsibly and cultivate ethical values as a good corporate citizen, based on the spirit of our company motto, "Cooperation Through Mutual Compromise."

We hereby pledge to comply with the "TACHI-S Code of Ethical Practice" and to promote compliance-based corporate activities.

Developed April 25, 2004

# Compliance Promotion System

To ensure compliance with the TACHI-S Code of Ethical Practice, the following compliance system has been established.

#### [Ethics Committee]

The committee is chaired by the President and consists of all Directors and relevant Executive Managing Officers as committee members. It plays a role in maintaining and strengthening the compliance system (Secretariat: Management Audit Office, held once a year in principle).

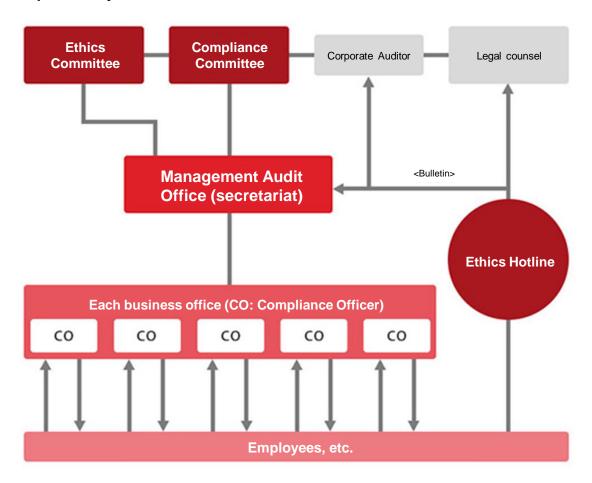
#### [Compliance Committee]

The committee is chaired by a Compliance Officer and consists of Outside Directors, Corporate Auditors, and legal counsel as committee members, and is responsible for directing investigations into the facts of cases involving violations of ethics or laws and regulations, and for making recommendations on such violations (Secretariat: Management Audit Office, convened by the committee chair as necessary).

#### [Compliance Officer]

A corporate ethics officer assigned to each business site regarding compliance, and is responsible for providing advice on consultation from employees and supporting the operation of the compliance system.

#### Compliance System



# Raising Awareness of Compliance

We formulate compliance action plans every year with the theme of "Each and every employee should view compliance as a matter of familiarity and practice it in their daily work," and we conduct the following educational activities.

#### Activities to raising awareness of compliance

- ·Conducting compliance education for all employees at certain times after joining the company (e.g., new employee or new manager education), and at different levels.
- · A corporate ethics workshop is conducted each year as part of Corporate Ethics Reinforcement Month by an outside lecturer for Directors, Managers, and representatives of domestic subsidiaries.
- ·Regularly publishing the "Compliance Letter," which communicates familiar compliance cases in an easy-to-understand, four-panel cartoon format, and the "Compliance Mail Magazine," which contains news of public interest and mini-tests.

#### Corporate Ethics Workshop (November 2022)



In addition, the "Compliance Declaration," "Compliance Management Regulations," "Internal Reporting System Standards," and "TACHI-S Code of Ethical Practice" are compiled into a compact handbook that is easy to carry, and which is distributed to all employees to promote compliance awareness.

#### ■ The "TACHI-S Handbook" used to raise awareness



# Internal Monitoring

To comply with laws and regulations and engage in ethical corporate activities, we believe it is important to develop and operate an "internal monitoring system" to serve as a foundation for preventing injustice and unethical behavior, and for identifying problems at an early stage should they occur. An "internal reporting system" has been established at all Group companies to handle consultations and reports on fraudulent, illegal, or unethical activities by organizations or individuals, as well as violations of our own Code of Ethical Practice and internal rules.

In addition, we regularly conduct "business audits" to confirm appropriateness, compliance, and effectiveness of operations in departments that execute business. During these audits, we also check the status of ethics and legal compliance.

Furthermore, we conduct annual compliance awareness surveys of our employees to ascertain their level of understanding and awareness of compliance, and we use this information in educational activities.

### **Risk Management**

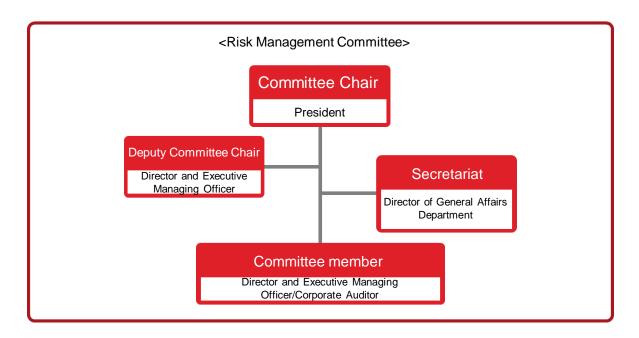
# Basic Approach

As the environment surrounding companies changes drastically, and risks become ever more diverse, we conduct risk management activities to identify risks and take prompt and appropriate countermeasures.

# Risk Management System

We have established a Risk Management Committee chaired by the President that consists of other Directors and Executive Managing Officers as committee members, and with the participation of Corporate Auditors and the General Affairs Department Director. The General Affairs Department serves as the secretariat for risk management-related deliberations and decisions.

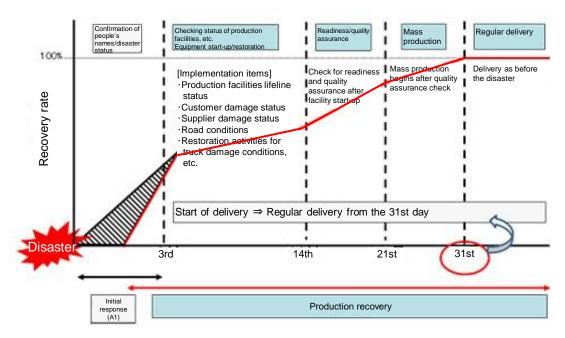
#### Risk Management System



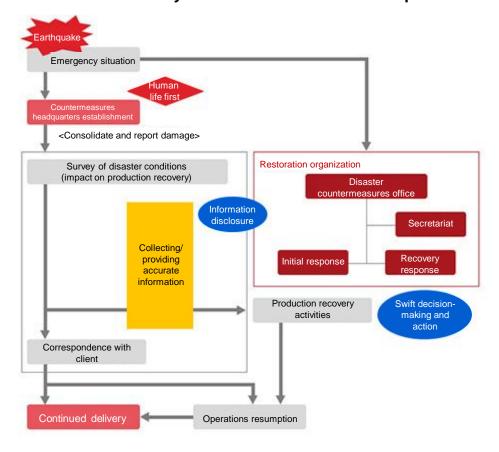
# **Business Continuity Plan (BCP)**

We have formulated a Business Continuity Plan (BCP) to minimize damage and swiftly restore operations in the event of a major disaster or accident occurrence. Specifically, assuming the occurrence of a major earthquake, the scope of production restoration and the flow to restore production are defined to restore production activities as soon as possible.

#### Production recovery scope



#### Production recovery flow in the event of an earthquake



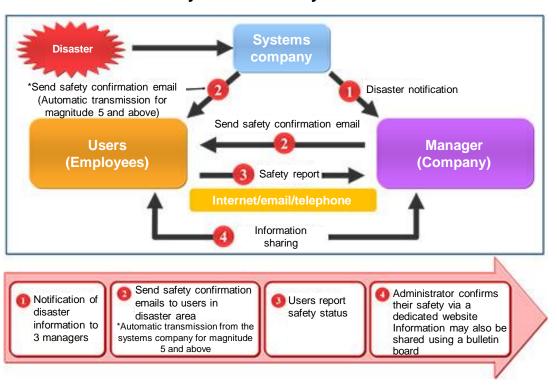
#### BCP training



# Implementing a System to Confirm Employee Safety

In the event of a disaster, it is imperative that employee safety be confirmed, means of communication secured, and information shared. Based on the necessity to introduce an efficient and reliable system, we introduced a safety confirmation system from a systems company as a means of confirming and communicating the safety of our employees in the event of a disaster or other emergency as part of our disaster prevention system. In addition, regular training is conducted to ensure that employees are proficient in system operation and that the system is operating normally.

#### Overview of the safety confirmation system



## **Internal Reporting System**

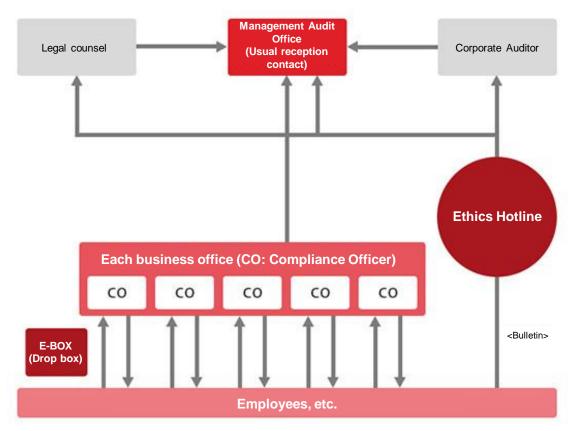
# The Purpose of Introducing the Internal Reporting System

We introduced an internal reporting system to promptly discover fraudulent, illegal, or unethical acts by organizations or individuals, or acts that violate the TACHI-S Code of Ethical Practice or the Code of Conduct, to minimize risk to the company caused by violations of the Code of Ethical Practice, and to promote compliance.

# Internal Reporting System Structure

The name of our internal reporting system is the "Ethics Hotline." All TACHI-S employees, including officers and all others who have an employment relationship with TACHI-S (temporary employees, etc.), are eligible to use this system and are informed about it. In addition, in accordance with the "Whistleblower Protection Act," the contact point for reporting may be selected from among legal counsel, corporate auditors, or the Management Audit Office, and reporting may be done anonymously. We accept reports and consultations via dedicated telephone line, dedicated mail, E-boxes (suggestion boxes) set up at each office, email, telephone, in writing, and in person.

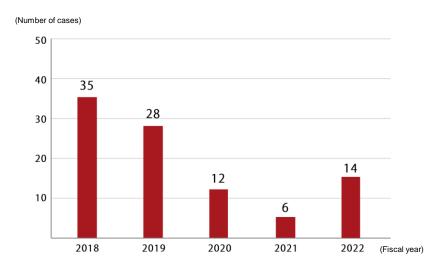
#### Ethics Hotline consultation and reporting flow



# Occurrence of Internal Reporting

The number of cases reported to the Ethics Hotline is as follows.

#### Number of consultations and reports to the Ethics Hotline (TACHI-S and affiliates)

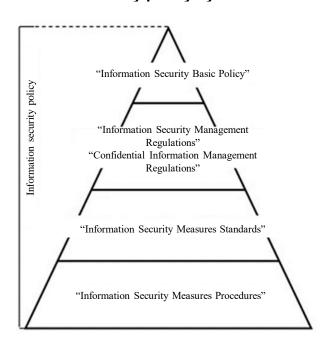


# **Information Security**

# Basic Policy on Information Security

To protect our information assets, we have established a basic policy on information security. Based on this policy, we will work on continuous information security measures to prevent information leaks and other problems from occurring and maintain the trust of our customers. Our Information Security Policy is a clear statement of the policies and standards set to protect the information assets of the organization and consists of the following.

#### Information security policy system



### **Information Security Policy**

#### 1. Subject of Information

Information assets are not limited to hardware, software, networks, and files. They also include documents necessary for business, information obtained in the course of business, knowledge, and knowhow.

#### 2. Proactive Measures for Information Assets

Our information assets will be used as effectively as possible and appropriate information security measures will be implemented in accordance with the given asset's level of importance.

#### 3. Incident Response Measures

In the unlikely event of a breach, the cause of the breach will be swiftly identified and action will be taken to minimize damage.

#### 4. Promotion System

With the understanding and support of Directors, the Information Security Committee shall be responsible for the development and operation of a company-wide information security system.

#### 5. Education

Awareness and education activities regarding information security will be continuously conducted for all employees, including Directors and contract employees.

#### 6. Employee Obligations

All employees, including Directors and contract employees, shall understand the Basic Policy on Information Security and act in accordance with the relevant regulations.

#### 7. Penalties

Strict measures will be taken against those who violate the Basic Policy on Information Security and related regulations.

Developed March 27, 2007

## Initiatives to Strengthen Information Security

To raise employee awareness of the necessity and importance of information security, in February and March, which is the government's "Cyber Security Month," we conduct employee education using our internal portal to check the level of understanding. In addition, to promptly inform employees of information security threats and prevent information leaks, an internal portal for "security incident alerts" and an information security contact point have been set up, and we are always working with employees to respond to problems.

The security system is divided into entry, exit, and individual countermeasures, which are periodically evaluated. Entry countermeasures prevent viruses from entering the company through email, web browsing, or external attacks. Exit countermeasures prevent information leakage outside the company in the event that an internal computer is infected with a virus. Individual countermeasures include software to monitor computer behavior and controls that block the use of USBs to prevent direct introduction of viruses. Security systems are already installed for both entry, exit, and individual measures. In addition, these systems are monitored 24/7/365 to ensure protection from viruses. To respond to information security risks that continuously occur, we are strengthening our countermeasures and monitoring on a regular basis. We also take comprehensive information security countermeasures to ensure that our employees can use our IT environment safely.

#### Countermeasures against information security risks in IT usage environments

- Ongoing enhancements focused on countermeasures against increasingly sophisticated cyber attacks
- External/internal communication restrictions (communication restrictions and record keeping)
- (2) Incoming email virus and spam prevention
- (3) Public server attack prevention
- (4) Remote connection security enhancement (authentication)
- (5) Measures against information leaks when sending mail
- (6) Control of dangerous internet browsing
- (7) Virus infection from internet browsing and unauthorized communication countermeasures
- (8) PC information leakage countermeasures (device encryption)
- (9) Unauthorized external media connection restrictions (operation record retention)
- (10) PC and server virus protection and monitoring

# Relationship with Employees

Based on "respect for individuals," we will create a rewarding workplace where both employees and the company can grow together.

### **Respect for Human Rights**













# Basic Approach to Respect for Human Rights

The Company and its affiliated companies express the basic stance on respect for human rights in the following internal documents. By practicing these principles, we will respect human rights in Japan and overseas, comply with relevant laws and regulations, international rules, including the spirit of them, and fulfill our social responsibilities with high ethical standards toward the creation of a sustainable society.

#### About "Respect for individuals"

"We respect the ideas and actions of the autonomy and independence of our employees and provide opportunities for them to develop through their work."

• "Respect for the personalities and individuality of our employees and ensuring a good working environment" provision in the "Charter of Corporate Conduct"

"We will respect the personalities, individuality, and diversity of our employees, and ensure a safe and comfortable working environment to achieve a sense of comfort and well-being."

"Respect for Human Rights" provision in the "Code of Conduct"

"We will respect human rights and will not engage in discrimination or harassment."

"Creating a Bright Workplace" provision in the "TACHI-S Code of Ethical Practice"

#### **Basic Approach**

We will respect basic human rights and individual personalities, treat employees fairly and impartially, and work to create a safe, comfortable, and rewarding workplace.

In addition, we will comply with labor-related laws and regulations and the spirit of such laws and regulations, respect collective agreements concluded with labor unions, and strive to maintain and develop good relationships of mutual trust between labor and management.

#### Specific Conduct Standards

- (1) Respect human rights and do not discriminate, harass, or tolerate such conditions.
- (2) Observe laws and social norms, and work to remain in harmony with society.
- (3) Put top priority on ensuring safety and hygiene.
- (4) All must understand rules, instructions, and orders correctly and execute them faithfully in the performance of duties.
- (5) Mutual trust and cooperation to ensure efficient execution of work.
- (6) Any other dishonest or disloyal conduct prohibited by Employment Regulations must not be engaged in.

# Initiatives to Respect Human Rights

We continue to provide education regarding "human rights" as part of "compliance education" and "corporate ethics training" sessions. In addition, with regard to harassment, we have stipulated "prohibition of harassment" in Employment Regulations in January 2017, we established the "Standards for the Prevention of Harassment." In establishing these standards, we conducted group training for managers and distributed the standards to workplaces. Going forward, we will monitor social trends related to human rights and promote educational activities for our employees.

#### Human Rights Policy Development

Based on the founding spirit of "Cooperation through Mutual Compromise" (We value a spirit of mutual compromise in order to achieve harmony), the TACHI-S Group will practice actions that respect the human rights of all people involved in our business activities. As a guideline to promote group-wide efforts to respect human rights and fulfill our responsibilities, we are considering the "TACHI-S Group Human Rights Policy", which is based on the UN "Guiding Principles on Business and Human Rights" and linked to TACHI-S's purpose.

#### Labor law-related risks

Every year, the TACHI-S Group conduct a self-inspection of labor law-related risks, including whether there are any problems due to employee grievances or dissatisfaction in terms of salary, compensation, or benefits; whether there is any discrimination based on sex, religion, nationality, or other unjust reasons; whether there are any problems with the labor union; and whether there are any sexual harassment or power harassment problems. We conduct self-inspections to ensure that there are no problems with the labor union, sexual harassment, power harassment, etc. When problems occur, improvement measures and plans for improvement are formulated and checked on the improvement management chart every quarter period.

#### ■ Respect for Human Rights in the Supply Chain

The TACHI-S Group has established "CSR Guidelines for Suppliers" to promote respect for human rights throughout the supply chain. We also ask suppliers to respect human rights in our basic transaction agreements and "CSR Guidelines for Suppliers".

We plan to implement this program for our global affiliates beginning in FY2022.

### Human Rights Due Diligence

The TACHI-S Group has established a human rights due diligence mechanism to identify the negative human rights impacts of TACHI-S on society, working to create a mechanism to prevent and mitigate such impacts. We also plan to provide education on human rights to board members and related personnel.

#### Dealing with Harassment

We have included a section on harassment in our annual internal climate survey to understand the current situation and resolve issues. We also conduct compliance training for managers every year and work to disseminate company policies through periodic compliance education and the distribution of compliance e-mail newsletters.

# **Approach to Human Resource Management**

We believe that it is our corporate social responsibility to respect the ideas and actions of autonomy and independence of each individual employee who is entrusted to us by society, and to provide them with opportunities to develop through their work. To this end, we respect the character, individuality, and diversity of our employees and, by ensuring a safe and comfortable working environment, we will fulfill our responsibilities at work, at home, and in society. We will promote the creation of a vibrant and rewarding workplace where both employees and the company can develop together.

#### Basic employee data (Scope: Japan, as of the end of the fiscal year)

	2018	2019	2020	2021	2022
Number of employees (total)	1,540	1,562	1,318	1,285	1,200
Management (Male)	300	308	206	207	182
Management (Female)	2	4	4	6	8
General employment (Male)	1,110	1,118	986	955	899
General employment (female)	128	132	122	117	111
Number of new graduates hired (persons)	52	51	63	34	39
New graduate retention rate (%)	96	94	87	94	87
Number of mid-career hires (persons)	36	39	18	17	31
Percentage of mid-career hires (%)	40.9	43.3	22.2	33.3	44.3
Percentage of employees who quit within 3 years (%)	_	_	_	7.75	23.8
Average age (years)				7.75	15.4
Average years of service (years)	_		_	38	38.67
Percentage of women in new graduates (%)	_	_	_	14.6	14.38
Number of foreign employees (persons)	_	_	_	27	31

# Personnel Evaluation and Compensation System

In FY2017, we introduced a new annual salary-based personnel evaluation and compensation system for managers that emphasizes the following four points: Correcting seniority-based treatment; reflecting contribution to the company in compensation; a compensation system based on company, department, and individual performance; and motivation to take on challenges. In addition, a new personnel evaluation and compensation system for general employees in April 2019 was introduced, which focuses on early promotion to management positions, raising wages for young to mid-career employees, promotion and salary increases based on evaluations, and correction of seniority-based treatment. Through these system reforms, we will work together to encourage employees to take on new challenges, and to create a rewarding workplace where the company can develop, and employees can have dreams and take pride in their work. In fiscal 2017, we introduced an annual salary-based personnel evaluation and compensation system for managers that emphasizes the following four points: correction of seniority-based treatment; reflection of the degree of company contribution in compensation; a compensation system based on company, division, and individual performance; and stimulation of the desire to take on challenges.

#### Overview of the personnel evaluation and compensation system



# Introduced a new evaluation system for managers

#### A new evaluation system for managers will be introduced in FY2022.

Ensuring that the process of the new evaluation system is implemented will likely lead to motivation, acceptance, and effective training for the evaluation. The following process will be used to implement the new evaluation system.

#### [Goal-setting session]

Evaluators in each department discuss the appropriateness and difficulty of the evaluator's goals with each other and start the year with a common understanding of the evaluator's goals, leading to a sense of satisfaction by evaluating the achievement of goals at the end of the year when the evaluators decide on the evaluation.

#### [Quarterly feedback]

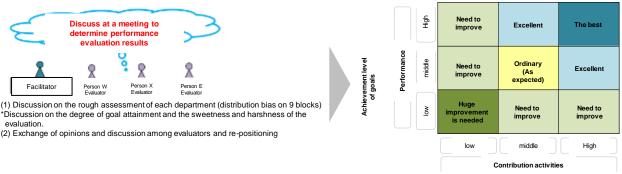
Every quarter, supervisors and subordinates mutually confirm the process, issues, expectations, and degree of achievement toward goals to make early awareness and course corrections, and we hope to increase the sense of satisfaction of the assessee by preventing surprises from occurring in the results of year-end appraisals.

★By changing to an evaluation system that utilizes the above process (goal setting feedback), we will lead to an improvement in motivation and a sense of satisfaction of the Assessed.

[Conducting a meeting to determine year-end performance evaluation results]

Through the process of evaluating human assets strictly from two perspectives, performance and value (contribution), the evaluators' perspectives on human assets (goal setting, evaluation, and contribution) are aligned with each other, thereby minimizing the possibility of errors between the evaluators.

Visualization of human resource positioning by 9 blocks



Degree of matching with value/desired human resource imag

<sup>★</sup>The above process (evaluation result determination meeting) will map human resources in relative terms to grasp individual characteristics (strengths and weaknesses) and link them to the placement of the right personnel in the right positions and human resource development plans.

# To Enhance Employee Satisfaction

In order to think of "work style reform" as "lifestyle reform" and make "the way of life of the company" and "the way of life of employees" more valuable, we will start full-scale work style reform activities from fiscal 2020, and each department will start self-propelled from fiscal 2023. We aim to ensure that each and every employee who works at our company enjoys their daily lives while feeling rewarded, which leads to high results as a company, and enhances both the value of the company and the happiness of employees

# ■ The keyword for improving employee's job satisfaction is "sharing thoughts and feelings"

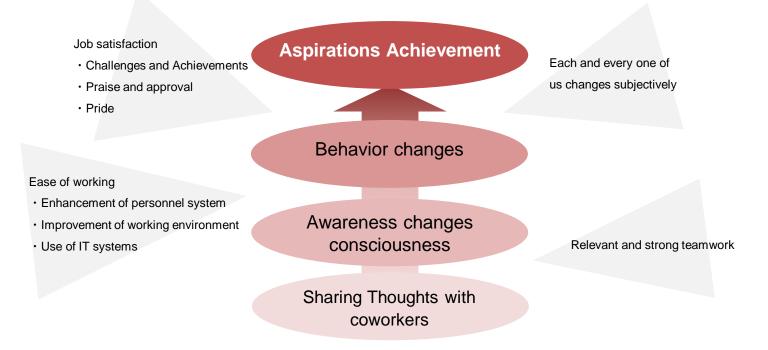
We are a manufacturing company, but we believe that the source of everything we do is "people".

Each and Each of our employees has a dream of "I want to become like this!" and "I want to achieve this!".

We will create Well-being Happiness together by mutually sharing each other's thoughts and feelings.

### Increase corporate value

## "Well-being Happiness" of the company and our employees



#### ■ Example of initiatives

- (1) Survey on employee job satisfaction: Conducted annually.
- (2) Team activities to improve job satisfaction in each department: Based on the results of (1), we will carry out PDCA activities for improvement on a daily basis.
  - (3) Improving the quality of management and making it more rewarding...We have started implementing tools to improve organizational results. Introducing action learning training for managers, helping them learn the techniques of ``listening, asking questions, approving, and reflecting," and following up until they put it into practice.
  - (4) "Executive Kaeru Meetings" conducted by management: Once a week, discussions on improving job satisfaction, etc. are being held.
  - (5) Supporting employee self-actualization: Introducing internal recruitment and FA system to support career development for employees' self-actualization.
  - (6) Improvement of working environment: Activities to improve facilities and equipment at factory sites and indirect offices are being implemented by employees.

### **Human Resource Development**

# Basic Approach to Human Resources Development

We define the "human resources we seek" as follows.

#### **Human resources sought by TACHI-S**

Under our "Transformative Value Evolution (TVE)" medium-term management strategy for 2021 to 2024 period, the TACHI-S Group will continue to enhance corporate value with our "One Global Team" and aim to be a "Continuously Selected Company" based on the trust of our customers. Furthermore, we will promote the expansion of global business while clarifying the image of the human resources that the TACHI-S Group aims for, transcending differences in countries, regions, cultures, climates, and companies.

- ·Sympathize with the spirit of "Cooperation Through Mutual Compromise" \*1
- ·Product results while embodying the "S" \*2 in TACHI-S, the starting point of our business.
- ·Pride in being an employee of TACHI-S and the ability to compete globally.\*3
- ·We are human resources who embody the concept of "All in the world are under the same sky\*4" and develop together with the company.
- \*1 "Cooperation Through Mutual Compromise" is a teaching of our founder, Nobuyoshi Saito. Basic values based on trust and the bonds we share created through mutual respect and communication that have been handed down since the company was founded.
- \*2 The "S" in the TACHI-S name refers to the founding spirit (which also begins with "s") of Spring (growth), Spiral Up (continuous improvement), Sympathy (empathy), etc.

  The "S" for employees refers to Social (social contribution), Sustainability, Safety, etc. The "S" for worksites means Sorting, Setting in order, Shine, Sanitization, Standardization, and Sustaining discipline.
- \*3 "the ability to compete globally" means that all employees, including those in Japan, must aim to be among the best in the world.
- \*4 The phrase "All in the world are under the same sky" is from the "Book of Five Rings" by Musashi Miyamoto, and expresses a mindset of working tirelessly with the same goal in mind.

■ The behavioral characteristics necessary to be an "All in the world are under the same sky" type of human resource

#### Values of TACHI-S: "5 Attitudes and 5 Actions"

Attitudes	Actions
Think from the customer's position Understand expectations and needs from the customer's position and strive to exceed them	Commit and produce results Take responsibility for your own accomplishments and focus everything on achieving results
Work as a team across functions and regions Work as a team to achieve objectives and targets, going beyond functional and regional barriers	Take the lead, move forward Act independently and increase your motivation and that of your team
Accept diversity, understand it, and put it into action  Accept different opinions and ideas enhance their value through interaction.  Consider the impact of your actions and work together to address them	Look for the better way Pursue effectiveness and efficiency in the organization and work to always make things better
Passion for learning for self-development and realizing a learning organization Have a passion for learning from every opportunity. Realize that your or your organization's ideas are not the best, seeking ways to get the information you need.	Act quickly and efficiently Be aware of and working on speed and efficiency
Focus on the site, the actual things, and reality Understand the purpose and essence of occurring events and explore ways to respond to them.	Spiral up through the PDCA Establish KPIs for results and processes, and constantly implement the PDCA cycle to achieve growth

# Human resource requirements for creating unique added value for TACHI-S

Philosophy, ideology, and organizational climate	Wisdom/tacit knowledge	Loyalty
<ul> <li>Understand and feel the company motto and management philosophy, new party development capabilities, and climate forces</li> <li>Extensive internal networking</li> <li>Top management communication skills</li> <li>Ability to communicate and pass on organizational culture</li> </ul>	<ul> <li>Ability to understand and develop the strengths and uniqueness of one's business</li> <li>A relentless spirit of single-minded devotion to study and become the best in one's area</li> <li>Cutting-edge and unique wisdom born of industry networking and information gathering</li> <li>Ability to transfer tacit knowledge</li> </ul>	<ul> <li>Sense of belonging and company spirit</li> <li>Contribution to the sense of unity in the organization</li> </ul>

# Human Resource Development Program

We have established the HRD\* Committee with the aim of promoting human resource development efficiently and effectively, and examines systems related to human resource development and formulating and implementing a skill development plan (an annual education plan).

We are building an environment in which each employee can develop his or her career autonomously.

\*HRD = Human Resources Development

### **Tiered education**

 We aim to improve skills to understand the "roles" and "behavioral characteristics" of each hierarchy and utilize them in business execution.

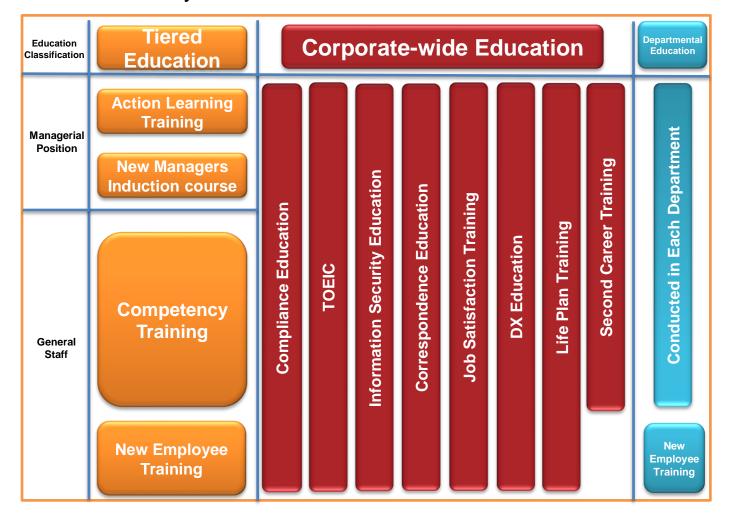
# Corporate-wide education

• We provide compliance training and information security training to cultivate a legal compliance mindset among employees and support their self-development.

# Departmental Education

• To become a professional in each department (job category), we aim to improve technical skills.

#### ■ HRD Education System Chart



# FY2022 Educational Performance Data

#### **√Company-wide education**

Training Title	Number of participants
TOEIC	125 persons
Compliance Training	1303 persons
Life Plan Training	44 persons
Second Career Training	25 persons
Training to Understand Financial Statements	17 persons

#### √Tiered training

Training Title	target group	Number of participants	
Training of New Employees	New employee	39 persons	
Competency Training*.	General staff (~Chief)	186 persons	
Training for New Managers	New managers	11 persons	
Action Learning Training	Managerial position (Section Chief to General Manager)	151 persons	

<sup>\*</sup>Competency training (leadership, problem solving, facilitation, management, presentation)

#### **✓**Departmental Education

Training Title	target group	Number of participants	
Tiered Training for Development and Technology Departments	New employees to new managers	23 persons	
Beginner to Advanced Supervisory Training	Team leader to new management	82 persons	
Logistics Training	General staff	21 persons	
Education for Estimating Resin/Steel Parts	General staff	20 persons	

#### √Training hours per person

Training Title	unit	FY2021	FY2022
Training Hours per Regular Employee	Hours	2.8	3.7

<sup>\*</sup>Time for regular employees to attend training courses sponsored by the Human Resource Development and Promotion Department.

# **Employee Reward System**

We have established a commendation and award system to recognize employees and organizations that have achieved outstanding results through their work, and that have brought honor to the company.

#### Employee reward system list

#### **Companywide Award**

Award name	Award subject	
Inventions and Ideas Award	For inventions and ideas that have contributed to the improvement of the company's performance.	
Outstanding Workplace Award	For outstanding results in the overall evaluation of quality, productivity, safety and health, and QC circle activities in a manufacturing workplace.	
Business Reform Award	For significant operational reforms in indirect operations and contribution to improved company performance.	
Special Award	For contribution to the company's performance, good deeds, or increased name recognition that do not fall under any of the above.	

#### **Department Award**

Award name	Award subject		
Outstanding Plant Quality Award	For excellent quality plants (Evaluated and selected based on the Outstanding Plant Quality Award evaluation criteria)		
QC Circle Award	For circles that practiced excellent QC (K2) circle activities (Evaluated and selected based on the QC circle activities evaluation criteria)		
Excellent Workplace Productivity Award	For workplaces that have achieved high productivity (plant nomination)		
Department Special Award	For employees or organizations that have contributed to significant performance improvement in their department (Evaluated and selected based on each department's evaluation criteria)		

#### QC Circle Activities Award



# **Achieving Work-Life Balance**

# **Achieving Work-Life Balance**

The Group aims to create an attractive workplace where both employees and the company can grow together by improving the working conditions and environment, processes and systems, and workplace communication, to create a rewarding work environment where employees can balance work and family life, and where increased employee motivation leads to increased added value and productivity (creating value and producing results). Specifically, we conduct educational activities and ensure compliance with labor-related laws and regulations, work with labor and management to curb long working hours, have NO OVERTIME DAY at each business site, and we conduct activities to promote the use of paid leave and set up days to promote such use.

In particular, for employees in factories, we promote development of multi-skilled human resources and the introduction of a relief man system to create an environment where employees can systematically take paid leave.

#### ■ Total annual working hours (unit: hours)

	2018	2019	2020	2021	2022
Overall	2,039	1,986	1,715	1,698	1,742
Male	2,058	2,005	1,726	1,706	1,766
Female	1,825	1,780	1,612	1,621	1.545

#### Annual paid leave usage rate (unit: %)

	2018	2019	2020	2021	2022
Overall	52.1	67.2	66.9	65.1	48.1
General position average	55.0	69.9	71.5	71.8	49.7
General employees (male)	52.4	69.2	71.9	72.8	48.5
General employees (female)	79.0	75.9	68.2	70.7	59.9
Management position average	40.6	57.4	44.1	51.2	39.4
Management positions (male)	40.7	57.3	44.4	53.3	39.7
Management positions (female)	30.0	65.7	28.8	45.4	31.9

# Support system for childcare, nursing care, and work-life balance

System name		Main Support
	Childcare Leave System	In principle, a system that allows employees to take leave to care for a child under one year of age.
	Exemption from overtime work	In principle, a system that allows employees to limit their work hours to 8 hours when taking care of a child under 3 years of age.
	Limitation on overtime work	In principle, a system that allows the limiting of overtime work hours when caring for children up to the age of entering elementary school.
	Limitation on late-night work	In principle, a system that allows the limiting of late-night work when caring for children up to the age of entering elementary school.
Childcare related	Shortened Working Hours During Childcare	A system that allows employees to reduce prescribed working hours by up to six hours when caring for a child up to the age of elementary school graduation (treated as unpaid official leave). (Female employees raising children under the age of one may apply for additional childcare time of 30 minutes each, twice a day.)
	Sick/injured childcare leave	A system that allows employees taking care of a child up to the age of entering elementary school to take leave of up to 5 days per year for one child, or up to 10 days per year for two or more children before entering elementary school (treated as unpaid official leave) in half-day units (one-half of the prescribed working hours) to care for sick or injured children.
	(Introduction of a fertility treatment leave system (birth support leave)	This system allows employees to take 5 days of leave when it is necessary for infertility treatment and an additional 5 days of leave (treated as paid leave) when frequent visits to the hospital are necessary, such as for in vitro fertilization.
	Interview prenatal and postnatal childcare leave	We conduct interviews before, during, and after maternity/childcare leave so that employees can take leave and return to work without concern. This system is designed to support a balance between work and childcare.
	Family Care Leave System	In principle, a system that allows employees caring for a family member in need of nursing care to take a leave of absence for a total of 365 days, in up to three installments per family member who needs nursing care.
	Exemption from overtime work In principle, a system that allows employees to limit their work hours when caring for a family member in need of nursing care.	
	Limitation on overtime work	In principle, a system that allows employees to limit overtime work hours when caring for a family member in need of nursing care.
Family care related	Limitation on late-night work	In principle, a system that allows employees to limit late-night work when caring for a family member in need of nursing care.
	Family Care Shortened Working Hours System	In principle, a system that allows employees to limit their working hours to 6 hours when caring for a family member in need of nursing care (treated as unpaid official leave).
	Family Care Leave System	A system that allows, as a general rule, employees taking care of a family member in need of nursing care to take leave of up to 5 days per year for one family member, or up to 10 days per year for two or more family members in need of nursing care (treated as unpaid official leave) in half-day units (one-half of prescribed working hours).
	Promotion of work from home	In principle, the system allows indirect employees to work from home using information devices owned and managed by the company to suit their individual lifestyles.
	Introduction of flextime	In principle, the system allows employees working in indirect workplaces to decide their own start and finish times, as well as working hours within the scope of their total monthly working hours.
Achieving work-life	Volunteer leave	A system that grants leave for the period necessary for voluntary, unpaid activities that contribute to society.
balance related	Vaccination leave	A system that grants leave on the day of vaccination, and the day following vaccination for medical treatment of any adverse reactions from vaccination as deemed necessary by the company.
	Hourly Paid Leave System	This system allows employees to take annual paid leave in hourly increments (minimum of one hour) within a range of five days per year out of the number of annual paid leave days.
	Leave system during working hours	In principle, this system allows employees working in indirect workplaces to leave their seats for up to two hours within their scheduled working hours.

#### ■ Initiatives to improve the working environment

- $\boldsymbol{\cdot}$  Strategies and measures to increase parental leave utilization
- Automatic computer on/off capture for proper management of overtime hours
- Measures to improve the rate of paid leave taken (Information on days before and after long vacations to promote paid holidays, automatic distribution of e-mails to those who have not taken paid vacations, etc.)

# ■ Trends in the number of users of childcare and family care support systems (unit: persons)

Systen	n name	2018	2019	2020	2021	2022
	Overall	11	14	14	13	17
Childcare Leave	Male	1	2	1	5	11
	Female	10	12	13	8	6
Shortened Working	Overall	15	18	23	20	23
Hours	Male	0	0	0	0	1
During Childcare	Female	15	18	23	20	22
	Overall	3	1	1	1	1
Family Care Leave	Male	2	1	0	1	1
	Female	1	0	1	0	0
Family Care	Overall	0	0	0	0	0
Shortened Working	Male	0	0	0	0	0
Hours	Female	0	0	0	0	0

#### Other benefit programs

System name	Overview
Asset Accumulation Savings System	A savings support system designed to help employees achieve a rich and stable life.
Employee Petty Cash Loan System	System to contribute to employee welfare improvement.
Benefit Station	A benefit service that provides preferential discounts, etc., for various facilities (lodging, amusement parks, movie theaters, dining, fitness facilities, shopping)
Employee stock ownership	System to subsidize employees' medium- to long-term asset building

#### About attaining Childcare Leave/Shortened Working Hours During Childcare

(Naito Kobayashi, IT Strategy Section, Information Technology Department)

I have been granted 4 weeks of postpartum paternity leave from the date of my wife's discharge in January 2023.

It is easy to consult with my supervisor, and I can consult with HR about things I don't understand before I leave for paternity leave, I was able to go on paternity leave without any problems because of the care I was given.

During paternity leave, the child repeatedly sleeps and wakes up day and night, so I and my wife take turns sleeping while the child is awake and doing household chores when the child is asleep,

It was quite a hard day.

If I had not taken paternity leave, my wife would have had to do most of this on her own. I felt that it was a good thing that I was able to take the paternity leave. We were also able to spend a lot of time with our unborn child, which was very valuable to us, as we were able to notice the daily changes.

I wanted to make sure that not only women but also men took paternity leave .



( Daiki Sato, Quality Control Section, Musashi Plant)

In September 2022, twin girls were born and I took 6 months of paternity leave .

Before taking childcare leave, I was worried and felt guilty that taking time off from work would increase the burden on the members of my department. However, I received warm words of support from everyone, both inside and outside the school, and I actively focused on raising my child.

Since they were twins, it was a difficult day and I had to keep an eye on them day and night. However, by taking paternity leave, I am glad that I was able to spend time with my children as close as possible, as they grow and do more things with each passing day.



#### ■ Benefits paid to regular employees but not paid to non-regular employees

Allowances that are standard for regular employees but not for non-regular employees include the following (TACHI-S non-consolidated)

- i. retirement allowance
- ii. severance (termination) pay
- iii. accident compensation
- iv. long service leave
- v. employee stock ownership plan
- vi. employee petty cash loan program
- vii. others

#### ■ Minimum notice period for business changes

As a general rule, personnel changes are to be communicated to the labor union and the individual concerned at least one week in advance (or two weeks in advance if a relocation is involved). In addition, the labor union is to be notified and consulted at the earliest appropriate time regarding the establishment, consolidation, or reorganization of new business sites or offices that would involve the reassignment, transfer, or relocation of a large number of union members.

### **Occupational Safety and Health**

## Basic Approach to Occupational Safety and Health

We are striving to instill safety into our organizational culture by including it in our Code of Conduct and President's Policy.

The entire TACHI-S Group is promoting initiatives to prevent occupational accidents and improve working environments based on the Code of Conduct.

#### Code of Conduct for Ensuring Health and Safety in the Workplace

We will prevent accidents and ensure safe and comfortable workplaces with the understanding that safety takes precedence over all other operations.

#### "President's Policy"

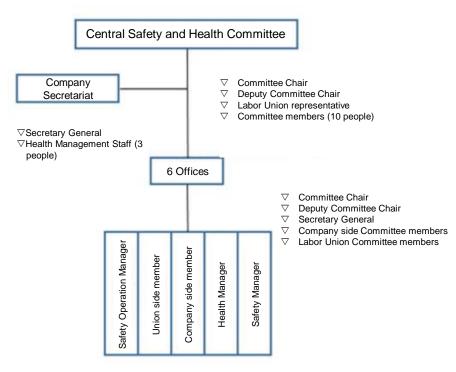
#### Safety takes precedence over all else

(excerpt from the President's Policy for this year)

# Promotion System Related to Occupational Safety and Health

We have established the Central Safety and Health Committee (secretariat: Human Resources Department) to deliberate on important matters related to safety and health management, prevent occupational accidents, and improve working environments. This committee is chaired by a Director and Executive Managing Officer, and has two deputy chairs, a representative from each business site, Labor Union Three Highest Ranks and Executive Officers, for a total of 29 members. The committee meets twice a year in April and October. In addition, a Health and Safety Committee has been set up at each business site. They meet monthly to maintain and improve matters related to employee health and safety, such as improving the work environment and preventing accidents.

#### Central Safety and Health Committee organization chart



# Targets and Achievements

We are working to achieve our goal of "zero occupational and commuting accidents" through our occupational safety initiatives. In fiscal 2021, both occupational and commuting accidents occurred. However, both the frequency and intensity of the accidents were below the manufacturing industry average. In light of this, and to achieve the goal of "zero accidents," we will steadily promote the following "activities to eliminate occupational accidents" and "activities to eliminate commuting accidents."

#### FY2022 target

· Challenge target (What should be aimed for): "0" occupational and commuting accidents

#### FY2022 result

Division	Results				
DIVISION	Total	Serious	Mild		
Occupational accident	6	0	6		
Commuting accident	5	0	5		

#### Occupational accident occurrence

Description	Division	2020	2021	2022
Occupational	Our company	0.276	0.795	0
accident frequency rate	Manufacturing industry average	1.200	1.200	1.95
Occupational	Our company	0.015	0.006	0
accident intensity rate	Manufacturing industry average	0.100	0.100	0.09
Frequency rate of	Our company	1.378	1.324	1.88
accident without lost workdays	Manufacturing industry average	1.190	3.72	1.95

#### Activities to eliminate occupational accidents

- 1. Safety training for new employees (standardization/unification of training methods)
- 2. Consideration and implementation of initiatives to improve safety awareness on a daily basis
- 3. Safety patrols conducted by members with expertise in the domain

#### Activities to eliminate commuting accidents

- 1. Preventing commuting accidents when going to work (act with plenty of time to spare)
- 2. Accident/damage prevention (Danger prediction training)
- 3. Re-enforcement of traffic safety education for employees

# Initiatives to Ensure Employee Safety

To ensure the occupational safety of our employees, we provide in-house education on occupational safety and health, including safety and health training for site managers (six times per year), safety and health training for new hires (new and mid-career employees), and lifesaving first aid training, to help employees acquire proper knowledge and raise awareness about safety and health.

In addition, we continuously conduct safety diagnosis (risk assessment) of facilities and operations and conduct improvement activities based on the diagnosis. Based on this, the Health and Safety Committee meets once a month at each business site and conducts activities to ensure the safety and health of employees, including safety patrols, disaster information dissemination, health information notifications from the medical office, and the sharing of production status in the workplace. Furthermore, the Central Safety and Health Committee conducts annual labor safety patrols to prevent occupational accidents, raise awareness of safety, and strengthen occupational safety activities that incorporate the perspective of "cultivating awareness."

In addition, on top of traffic safety education, labor and management jointly conducts traffic safety inspection activities (seat belt inspections, driving etiquette, bicycle driving etiquette) during traffic safety weeks in spring and autumn to raise safety awareness.







Traffic safety education

# Initiatives to Promote Employee Health

To ensure the health of our employees, we conduct annual medical examinations and special medical examinations for our employees and provide health guidance and health consultation services. In addition, nurses and industrial physicians interview and provide guidance to employees who are suspected of overworking to manage their mental and physical health. In addition, we measure the working environment once a year at workplaces that handle substances subject to laws and regulations to prevent the generation of hazardous substances and ensure their proper management.

In addition, to maintain and improve the health of our employees, we have established smoking areas to prevent passive smoking and provide the following health support.

#### Conduct health seminars (on-demand delivery)

The "Workplace Health Promotion Program (on-demand version)" is distributed to support employees' health by helping them to reduce physical inactivity and refresh themselves in their spare time due to the increase in telecommuting.

#### ■ Refreshing Health Festival

Although it has been postponed due to Corona, every year the company, labor union, and health insurance union co-host a project to create a "healthy, bright, and energetic workplace" that will generate the power to foster a bright and energetic corporate identity and culture through exercise and strengthen solidarity and unity between the company and its employees, including employees and their families. The program is held to help create a "healthy, bright, and energetic workplace. (Walking, bowling, and other recreational activities)

#### Health Support System

As part of health management, we aim to further raise employees' health awareness by providing a full menu of health care benefits, including physical examinations, milestone checkups, gynecological checkups, and family checkups (for dependents).

		Description					
		Eligik	Eligibility for examination				
field	Type of medical checkup	Age	The applicable person	Family member	Usage fees		
	Same-day thorough examination	25 years and older	0	0	Subsidy 20,000 yen		
Medical	Age 40 milestone checkup	40 years old	0	-	Free of charge		
checkup	Independent medical checkup (employee gynecology)	18 years and older	0	-	Free of charge		
	Family health checkup (facility)	25 40 74	-	0	3,000 yen		
	Family health checkup (patrol)	Family health checkup (patrol)  35 to 74 years old		0	Free of charge		
Health consultation	Physical and mental health consultation by phone available 24 hours a day, free of charge (Available to individuals, spouses, and dependents)						
	Influenza vaccination (subsidized)						
Other	Provision of physical education incentives						
	Rewards for good health (commemor	rative gifts)					

#### Distribution of childcare support magazines

As part of our childcare support program, we send several childcare support booklets free of charge for a certain period of time to help families lead healthy lives.

#### **Promotion of Activities for Diverse Human Resources**

# Toward Promotion of Activities for Diverse Human Resources

As the working population continues to decline due to the declining birthrate and aging population, we believe that creating an organization that employs diverse personalities and abilities is essential for survival as a global company. We are actively promoting the hiring of women, but the ratio of female employees (including managers) is not high, and we have no female executives. Therefore, to create a workplace environment where women can play an even more active role, we have formulated a three-year action plan (2020-2022) consisting of three priority goals, and we are strengthening and promoting our initiatives.

#### Ratio of women in managerial and general positions

		FY2	018	FY2	:019	FY2	2020	FY2	2021	FY2	022
		General position	Manage ment position	General position	Manage ment position	General position	Manage ment position	clerical position (e.g. in the civil service)	managem ent	clerical position (e.g. in the civil service)	
	Total	1,238	302	1,250	312	1,108	210	1072	213	1010	190
Number of personnel	Male	1,110	300	1,118	308	986	206	955	207	899	182
·	Female	128	2	132	4	122	4	117	6	111	8
Detia	Male	89.7%	99.3%	89.4%	98.7%	88.99%	98.10%	89.09%	97.18%	89.01%	95.79%
Ratio	Female	10.3%	0.7%	10.6%	1.3%	11.01%	1.90%	10.91%	2.82%	10.99	4.21%

# Action Plan for Promotion of the Advancement of Women (April 2020 to March 2025)

Objective 1. Increase the percentage of women in hiring to at least 30%.

Objective 2. Increase the percentage of women in management positions to 10% or more.

Objective 3. Set the rate of telework use to 50% per month.

Objective 4. Achieve a paid leave usage rate of at least 70% per employee.

# **Employment of People with Disabilities**

We actively promote employment of people with disabilities, whether in our offices or on manufacturing floors. In addition, ongoing education is provided for managers to promote employment and further their success in the workplace.

#### Number of employed people with disabilities (unit: persons)

	2018	2019	2020	2021	2022
Overall	27	29	30	32	29
Physically handicapped	12	12	11	11	9
Intellectually handicapped	8	10	14	16	15
Mentally handicapped	7	7	5	5	5

# Promoting Employment of Senior Employees

As individual awareness of employment changes with the diversification of life plans, we introduced a system that allows individuals to choose their own career paths, and we completely support people staying in their jobs until the age of 60. We are striving to improve lifelong job satisfaction by providing highly satisfactory reemployment opportunities that meet individual needs through enhanced training programs. By doing this, we aim to motivate veteran and younger employees and revitalize the organization.

#### Second career related systems

Training	System	Course	Overview
	Company	Position Continuation Course	Continuation of current position (1-year contract)
Life Dien Training	Selection	Special Position Course	Guidance for overseas bases/Launch of new domain themes (1-year contract)
Life Plan Training Second Career Training	Individual Career Selection	Retirement Course	(Mediation by a re-employment support company available)
		Work Transfer Support Course	Mediation with a re-employment support company
		Re-employment Course	Redevelopment and reclamation workplaces

#### Number of re-employed senior employees (unit: persons)

	2018	2019	2020	2021	2022
Overall	53	48	16	20	16
Male	48	43	16	20	16
Female	5	5	0	0	0

### Promotion of National Staff Activities

As a result of our rapid global business development, our consolidated net sales (198,500 million) and employees (12,421), including those of our overseas businesses, have greatly exceeded the net sales (83,000 million) and number of employees (1,277) of our domestic (non-consolidated) businesses. There is an urgent need to develop National Staff (local) to entrust management of our overseas business bases.

To do this, we are actively promoting the development and success of our National Staff by deliberately assigning them to top management positions in overseas operating companies, dispatching them to Japan on a fixed term basis, and selecting them for human resource development programs.

#### Active participation of overseas employees

#### -- A Stationed Official, from Mexico to Japan --

Over many years, TACHI-S has worked sincerely to develop overseas management, and we have endeavored to promote diversity at the managerial and decision-making levels within the organization.

My stay in Japan has been a challenge for TACHI-S to learn how to embrace diversity at the upper levels of the organization. Personally, it has been a challenge for me to bring new perspectives and value to the company while dealing with different countries. I am pleased to have the opportunity to be involved in this type of initiative at such a great company.



# -- Transferred from a Vietnam Affiliate to Production Engineering Department at Headquarters --

My Japanese colleagues were very kind and eager to help me, and thanks to them I learned how to work in Japan, and about CAD operation work and design. I look forward to absorbing more knowledge and working on more projects in the future. As for living here, the environment is quieter than in Vietnam and public transportation is well developed. The cost of living is higher here than back home, but I can find everything I need and am satisfied with my life.

# -- Seconded from Mexico Affiliate to the Program Management Department at Headquarters --

Japan and Mexico are very different, so this move was an entirely new experience for me. I was able to show my skills and learn so much from the other members. The differences between the two sides have created various ways of working. I am very happy working at TACHI-S.

Everyone is very kind and they look for ways to share the different parts of our cultures. I hope that this program will be continued and evolve over time. I think we still have many things to learn from each region to become a great company.



Foreign employees from Vietnam



Foreign employees from Mexico

# Global Group Initiatives

#### Outstanding employee award ceremony to increase motivation (China)

Approximately 120 employee representatives from each department will participate in the event, and awards will be presented by each department head and executive committees to outstanding teams and employees.



#### Event held to promote the activities of women (China)

This event was participated in by about 50 female employees who were taught to draw folding fans by a professional instructor.

Including a half day off for Women's Day, each company presents commemorative gifts and holds activities specially for their female employees.

The purpose of this program is to foster teamwork and improve cooperation between departments, with the perspective of promoting the activities of women and preventing turnover.



#### Team building activities as in-house training (China)

We conduct activities to foster better teamwork and improve communication skills across departments by organizing excursion events and educational training programs as part of "Cultivating Competence and Developing Potential" training, in which about 32 core employees from management and each department participate.





#### Awards event to increase employee motivation (Mexico)

At each TACHI-S Mexico plant, awards are presented monthly to employees who have demonstrated quality (zero defects), perfect attendance, zero accidents, and excellent performance and improvement activities. At the award ceremony, the Plant Manager expresses appreciation for achievements and product quality, and congratulatory videos from the families of award recipients are shown.

At the end of the event, the Manager present awards from the company and a commemorative photo is taken to motivate the employees.



#### ■ 2021 Value Penetration Activities (China)

In 2021, five companies in the China Region, including TACHI-S China Co., Ltd., conducted activities to spread the Values, and examples of how they are connecting My Values to their work were collected, other than on-site activities and the Net Questionnaire, and awards were given to the best examples in each category. They also posted photos of each company's activities on the intranet of TACHI-S China Co., Ltd.



# Relationship with Customers

#### To Enhance Customer Satisfaction







To enable us to always meet our customers' needs, we gather information regarding their requests and concerns and, in addition to fulfilling their conventional quality requirements and existing needs, aim to further enhance customer satisfaction by offering high quality products that meet their potential needs (inspirational quality).

# Basic Approach to Enhancement of Customer Satisfaction

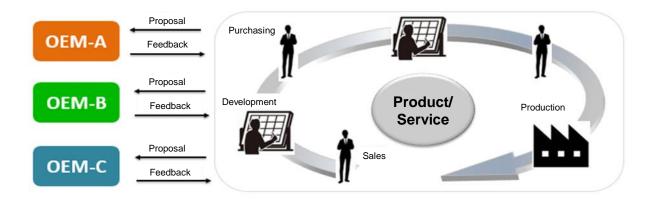
Guided by our Corporate Philosophy, "We deliver an inspirational experience to our customers worldwide through our technology and contribute to society as a brand you can trust", we pursue manufacturing that leverages our strengths in the global pursuit of integrated manufacturing, from development to production, to develop and deliver products that meet the expectations and requirements of customers worldwide who sit on our seats.

# Framework for the Enhancement of Customer Satisfaction

We have established separate organizations that engage in manufacturing for each of our major customers. Leveraging our strength as an independent and using design concepts that allow us to standardize our customers' diverse needs to the maximum extent, we work as a united organization from the early stages to promote proposal activities that offer value that exceeds customers' expectations.

In our Business Division, we share our customers' latest needs globally at monthly Regional Marketing Meetings. In addition, in sales strategy meetings, the Business Division shares information and discusses specific measures for development and production with the monozukuri Division.

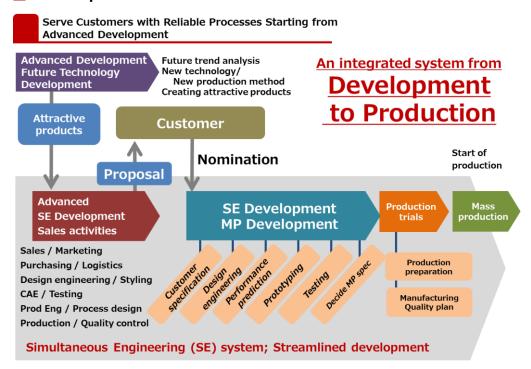
#### Unified organizational sales activities to enhance customer satisfaction



The Development Division regularly reports on the state of progress of new product development (quality, design, process review), including preparations from the pre-order stage to order placement and the launch of manufacturing processes.

In addition, we hold Strategy consideration meeting to consider proposals for new products and technologies for customers at any time. At the meeting, reports on the development of new products and technologies are presented, while the Business Division deliberates and reports on proposals to meet customer needs.

#### Development framework for enhancement of customer satisfaction



### Efforts to Enhance Customer Satisfaction

To enhance customer satisfaction, TACHI-S believes that the clear identification of information regarding customers' needs is key.

In addition to presenting our new products and technologies to our existing customers, We hold product exhibitions and technical presentations to give new customers the opportunity to get to know us. We also use such exhibitions as opportunities to seek out customers' opinions and requirements.

With "Supporting People and the Earth through Seating Technology" as our corporate purpose, we are working on the evolution of products and technologies for the future.

In the area of "seating technology," we aim to expand the freedom of appearance and form and to reduce weight with products that use body sensing and mechanisms that have no physical switches and instead work by sensing human movement and intentions.

In terms of "supporting people," on the premise of rideshare scenarios, we will enhance customer experience value through the provision of spaces in which passengers can work or enjoy their privacy while riding in the vehicle, without being conscious of others.

To "supporting the Earth," we will aim to reduce CO2 emissions by shifting away from petroleum-based materials and materials made with petroleum-generated energy to materials that are made with natural energy.



## **Quality Assurance and Quality Control**

# Basic Approach to Quality Assurance and Quality Control

Guided by the Corporate Philosophy of "To live in harmony with individuals and society and to put smiles on people's faces by continuously creating living spaces of comfort and enrichment" TACHI-S has pursued quality assurance under the following quality policy, with the aim of realizing not only the quality that customers require, but also "inspirational quality," which will meet potential needs that even customers themselves are not aware of.

By sharing this policy across the entire TACHI-S Group in 14 countries around the world, we work as a united force to enhance customer satisfaction and provide trusted and inspirational products to customers the world over.

#### **Quality Policy**

Provide products that inspire confidence and excitement in customers, with a strong commitment to quality first and foremost.

# Quality Assurance System

We implement monozukuri under an integrated system from design engineering and development to production. Through quality assurance activities conducted by integrated collaboration among all relevant departments for all quality processes, from product planning and design engineering to process design and management, we strive to provide products that respond to customers' trust.

# Quality Management Systems

To continue to provide inspirational products to customers, we work to spiral up quality with our quality management systems and the PDCA (P: Plan, D: Do, C: Check, and A: Action) cycle.

To achieve better quality, TACHI-S has obtained certification under ISO 9001, the international standard for quality management systems, and IATF 16949, the international standard for quality management systems in the automotive industry.

#### Quality management system standard certificates



> Click here to see locations that have obtained quality management system certifications (PDF, 52KB)

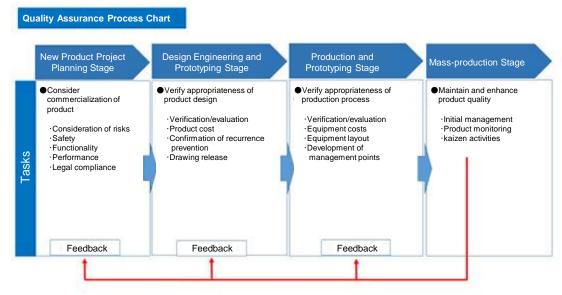
# Quality Assurance Process

In response to customer requests, we design quality into our products from the development stage and strive to improve and enhance quality through each individual process.

#### Major quality assurance activities

Process	Quality Assurance Activities
Production Development Stage	Multifunctional teams (comprised of members from individual sections) are established to implement quality control for new products. These teams consider the various risks associated with products, as well as safety, functionality, performance, legal compliance and other factors, to design in quality that meets consumers' requirements and expectations.
Design Engineering and Prototyping Stage	We strive to achieve quality in design engineering by confirming the appropriateness and feasibility of measures and policies for design issues, based on design reviews (verification and evaluation) of design engineering.
Production and Prototyping Stage	We conduct design reviews (verification and evaluation) of processes and strive to achieve the product quality that our customers require through process design (equipment layout), process management (establishment of rules), and thorough compliance with those rules.
Mass-production Stage	We pursue thorough site management to provide excellent products to customers.

#### Quality assurance process



# Efforts to Raise Quality Awareness and Improve Employees' Skills

Our quality is supported by every individual engaged in individual processes, such as product development and manufacturing. To provide high-quality products, TACHI-S engages in company-wide efforts to develop and nurture employees' quality control capabilities. In addition to self-directed and mutual development through voluntary quality control activities in the workplace, we aim to create a vibrant workplace in which kaizen activities are ongoing, which we hope will lead to the enhancement of customer satisfaction and contribute to society.

#### Initiatives for enhancement of employees' quality awareness and capabilities

Activity	Description
QC Circle activities	Activities based on QC concepts and methods with the aim of continuous improvement of "quality" of work (products and services).
Global Skills Contest	This initiative aims to enhance monozukuri capabilities and to further improve technical abilities by having employees compete with each other with their skills.

#### Japan Region QCC Contest (FY2019)



#### Participant comment

QCC activities have nurtured our kaizen abilities, resulting in more lively communication within our department.

#### ■ Global QCC Contest (FY2018, Guangzhou, China)



#### **♦** Participant comment

Participating in the Global QCC Contest gave me the opportunity to talk to other participants from overseas locations face-to-face, which gave me a sense of solidarity and the feeling that we are all colleagues with the same purpose.

#### ■ Scenes from Global Skills Contest and Contest winners (FY2018, Japan)



#### **♦** Participant comment

This global exchange of skills has helped to improve my own technical abilities. It was great to see the skills of the representatives of different locations up close.

# **Product Safety Assurance**

Below are some examples of products and services by our company and affiliated companies that contribute to creating social value.

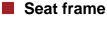
# Approach to monozukuri that Positions Safety as the Top Priority

In addition to compliance with the laws and regulations of individual countries, TACHI-S conducts product development that meets the strict safety evaluation criteria of our customers, the automotive manufacturers.

The most important factor in ensuring seat safety is design engineering that ensures safety in collisions. For minor collisions, curbing the deformation of the seat frame(\*) is needed, but for serious collisions, by allowing the seat frame to crumple, the seat frame will absorb the energy generated by the collision. This minimizes the crash energy that is passed onto the passengers, thus protecting the passengers' safety.

In the design engineering of seats, while taking the balance between those two scenarios into consideration, we actively pursue the development and introduction of new technologies for the light weighting of seats and the enhancement of seat comfort.

(\*): The seat frame is the underframe component of an automotive seat.





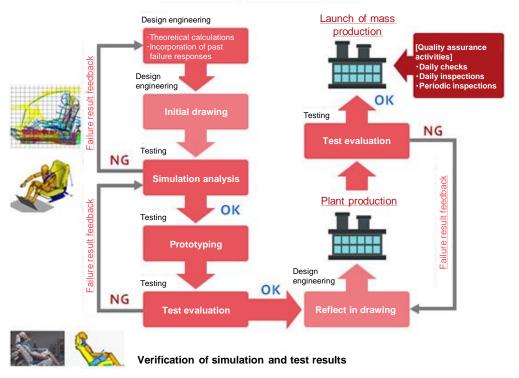
# Monozukuri System that Positions Safety as the Top Priority

The development and manufacture of automotive seats comprises the following processes. Many related divisions work together to ensure product safety.

In particular, as development timeframes have become shorter in recent years, safety analysis using simulation technology and design engineering feedback have become more important. TACHI-S strives to ensure product safety through various processes, including final safety assessment and confirmation through crash tests and frequent quality checks in the manufacturing process.

#### Product safety assurance process

#### **Product Safety Assurance Process**



- (1) Initial design engineering stage: Build basic design based on theoretical calculations and past failure information
- (2) Simulation analysis stage: Conduct safety performance-specific assessments
- (3) Prototype testing stage: Conduct actual crash tests with prototype model to verify appropriateness of design quality
- (4) Mass-production testing stage: Conduct actual crash tests with samples equivalent to mass-production product to verify appropriateness of manufacturing quality
- (5) Post mass-production launch: Conduct quality testing on products at manufacturing plant to confirm they are of predetermined quality

# Efforts to Strengthen Global Systems to Ensure Product Safety

With the aim of the speedy development of safe, high-quality products to answer the needs of our customers around the world, we own product safety testing facilities in four locations—Japan, China, United States, and Mexico. The facilities in Japan, China, and Mexico are equipped with cutting-edge crash test equipment.

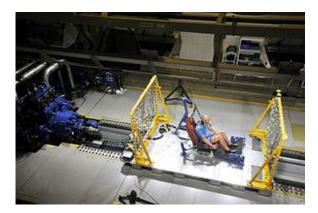
We also own various types of crash dummies to comply with laws and regulations, the safety evaluation criteria of individual countries, and the evaluation requirements of automotive manufacturers, and we have established a global system for the speedy development of safe, high-quality products.

#### Crash test facilities and their development





#### Crash test scenes



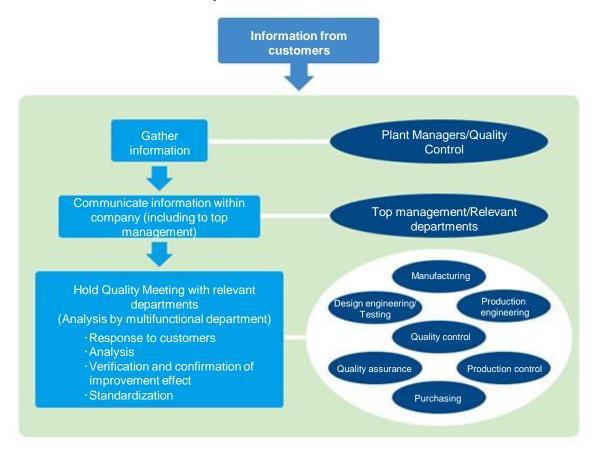


# Responses to Product Problems

In the event of problems with our products, we promptly gather information from the customer and communicate the necessary information to the relevant departments. After that, while responding to the customer immediately, the relevant departments (including top management if necessary) gather in a Quality Meeting to analyze the problem based on *gogen-shugi* principles—*GENba* (actual location), *GENbutsu* (actual item), *GENjitsu* (actual facts), *GENri* (general principle) and *GENsoku* (general rule)—and undertake kaizen activities.

#### Flow of product problem response

#### **Response to Customer Information**



# Relationship with Global Environment

To protect our precious global environment, the entire TACHI-S Group strives to lessen the impacts of our business on the environment.

# **Environmental Policy**











# Message from the Director in Charge of the Environment

As a specialized seat manufacturer whose mainstay product is automotive seats, TACHI-S works across the globe to provide safe, comfortable mobility spaces. As such, we are highly conscious of the growing expectations and demands on the automotive industry around the globe to be considerate of the environment. In particular, reducing greenhouse gas emissions by reducing the fuel consumption of automobiles by reducing the weight of products and reducing the energy use of the manufacturing process of products, and contributing to a recycling-oriented society by saving resources and a low-carbon society by saving energy. We believe that this is not only an important area of contribution that we can work on to solve global environmental problems, but also a strategic theme that is directly linked to improving the competitiveness of our products in response to customer requests.

For the realization of a sustainable mobility society, TACHI-S, together with its stakeholders, will strive to continuously reduce the environmental impact of its products and business activities. The entire TACHI-S Group will promote environmental conservation activities to ensure a global environment where future generations can live happily.



Yoshiaki Kubo, Director and Executive Managing Officer in Charge of the Environment

# **Environmental Policy**

In the belief of the importance of passing on our precious global environment to future generations and of promoting Group-wide activities for environmental conservation to realize a society in which people and nature can coexist, TACHI-S established its Environmental Policy in 2000. This policy clearly states the key areas of TACHI-S's environmental activities, including compliance with environmental laws and regulations, the reduction of greenhouse gas emissions, and the development of environmentally-friendly products.



# **TACHI-S Environmental Policy**

## 1. Basic Philosophy

#### A company that is kind to people and nature

Setting "kindness," or consideration of people, society, and nature, as the foundation of its manufacturing, TACHI-S will raise all employees' correct awareness of the environment and commit proactively to the protection of the global environment, to contribute to the realization of a rich society in which people and nature can co-exist.

## 2. Environmental Policy

In all business activities related to development, design engineering, purchasing, and production of automotive seats and related components, TACHI-S will promote periodic reviews of its activities to achieve the environmental goals and targets and environmental management system established by the Company, and reduce our environmental impact.

- 1) We will comply with environment-related laws and regulations, ordinances, agreements, and industry standards and regulations in Japan and overseas to prevent environmental pollution.
- 2) We will promote the reduction of greenhouse gas emissions by improving efficiency through the continuous improvement of business operations.
- 3) We will strive to develop environmentally friendly products and methods and reduce our use of hazardous chemicals by transitioning to alternative substances.
- 4) We will promote the conservation of resources and energy, strive for a proactive co-existence with local communities, and aim toward full employee participation in environmental protection activities by raising the environmental awareness of each employee.

Revised: April 1, 2017

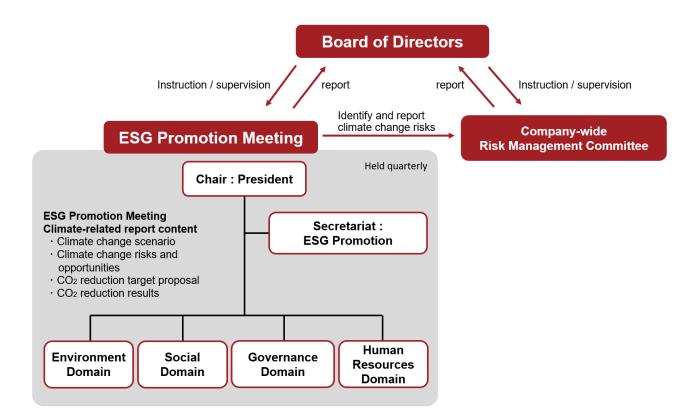
# **TCFD Information Disclosure**



Based on the purpose of "Supporting People and the Earth through Seating Technology" we will continue to provide both social and economic value. In addition, we have set "A company that is kind to people and nature" as the basic philosophy of our environmental policy, and in May 2022, we agreed with the TCFD (Task Force on Climate-related Financial Information Disclosure) recommendations. Analyze risks and opportunities that our business poses from climate change scenarios, provide feedback to strategy and risk management, and lead to an increase in corporate value.

#### Governance

We are continuously implementing CO2 reduction activities to address climate change issues, with the core of our corporate activities being "Supporting People and the Earth through Seating Technology". Regarding these initiatives, the ESG Promotion Meeting, chaired by the president, approves the activity policy and follows up on the progress of each quarter. The contents of the ESG Promotion Meeting are regularly reported to the Board of Directors and reflected in activities Under the direction and supervision of the Board of Directors.



# Strategy

We examine scenarios in which the average temperature at the end of this century will rise by 4°C compared to pre-industrial levels, and scenarios in which the temperature will be limited to a 1.5 °C increase, and we extract climate-related risks and opportunities for our businesses. The following is a list of climate-related risks with high-risk ratings based on the evaluation by the company-wide Risk Management Committee.

	Risks Classification	Factors	Impact on our company	Impact Time	Impact level	Correspondence
Transition risk 1.5°C Scenarios	Policy / Legal Regulations	Strict laws and regulations such as carbon tax will be implemented to keep the average temperature rise to around 1.5 ° C.	<ul> <li>Increase in energy costs at business locations</li> <li>Increase in material procurement costs</li> <li>Increase in logistics costs</li> </ul>	Mid- term	Medium	<ul> <li>Continuation and expansion of energy saving activities</li> <li>Expansion of use of renewable energy</li> <li>Expand the adaptation of recycled materials and product design that contributes to resource saving</li> <li>Improve transportation efficiency by improving logistics</li> </ul>
	Market/ Technology	Awareness of greenhouse gas reduction permeates consumers	Decrease in demand for products with high CO <sub>2</sub> emissions	Mid- term	Large	Deepening of conventional technology that leads to low carbon new technology development
Physical risk 4 °C Scenarios	Acute	Global CO2 reduction remains at current levels, with average temperatures rising by 4 °C and frequent torrential rains and unusually high temperatures	Factory flooding     Supply chain disruption	Short Term	Medium	Implement early recovery by formulating BCP
opportunity 1.5°C Scenarios	Products/ Services	Awareness of greenhouse gas reduction permeates consumers	Demand increase products with low CO <sup>2</sup> emissions in the life cycle	Mid- term	Large	Development of smaller and lighter products     Application of plant-derived materials

#### Referenced scenarios

4°C: IPCC RCP8.5 IEA STEPS Public Policy Scenario, CPS Current Policy Scenario

1.5°C: IPCC RCP2.6 IEA SDS Sustainable Scenario, NZE 2050 Substantive Zero Scenario

Impact period : Short term  $\rightarrow$  within 3 years, medium term  $\rightarrow$  around 2030, long term  $\rightarrow$  around 2050

Impact level: Calculated from the likelihood of occurrence (5 levels) x financial impact (5 levels)

Based on the results of scenario analysis, we will reflect the newly necessary measures in our management strategy, work to strengthen the resilience of our business, and effort to disclose information.

# Risk Management

Climate change risks are identified at the ESG Promotion Meeting, and the company-wide Risk Management Committee reviews them regularly once a year, including climate change risks. Evaluate the importance of risk by "damage scale" and "frequency of occurrence" when risk occurs, and the contents are reported from the Risk Management Committee to the Board of Directors.

In reaction to the risk assessment, the relevant subcommittees set measures to be taken and target values. We are promoting risk management activities.

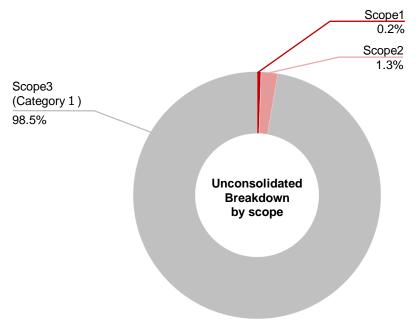
#### **X** Link to risk management

# Metrics & Targets

Aiming for carbon neutrality in 2050, we have set the following as indicators and intermediate goals.

### ■ Index ■ Results

Index	Group Consolidated/Unconsolidated	2022 results
Scope 1 · 2	Consolidated	38,591 t-CO <sub>2</sub>
Scope 1 · 2	Unconsolidated	7,151 t-CO <sub>2</sub> (28% reduction compared to FY2013)
Scope 3 (Category 1)	Unconsolidated	487,373 t-CO2 ※2



### 2030 target

- · Scope 1 and 2 CO2 total emission reduction (domestic) : ▲ 46% compared to FY2013
- Scope 1 and 2 CO2 total emission reduction (overseas) : ▲ 43% compared to FY2019
  - %1 Scope 2 emission factors Japan, Central and South America, and parts of China: Market standards other regions: Location standards
  - ※ 2 Calculated from Scope 3 "Emissions intensity database ver3.2 for calculating greenhouse gas emissions of organizations through the supply chain", category 1 to 8 are calculated and category 1 accounts for 95% or more, so only category 1 is listed.
  - 3 Compliant with the Japanese government's GHG reduction target
  - ※4 Compliant with IPCC Recommendations (April 2022)

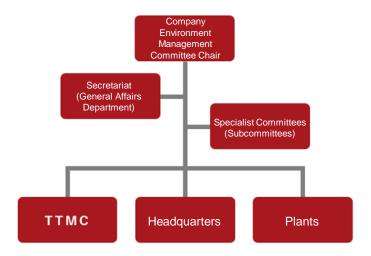
### **Environmental Management Structure**

# System for Promotion of Environmental Conservation Activities

To promote company-wide environmental conservation activities, TACHI-S established the Company Environment Management Committee (Secretariat: General Affairs Department), with the Executive Managing Officer serving as chair, the individual Division Managers as deputy chairs, and representatives of the individual locations as members. This committee, which meets quarterly, manages environmental protection activities at Headquarters and individual plants.

Three specialist subcommittees also engage in activities on different topics.

#### Environmental management structure



# Environmental Management System

TACHI-S introduced the ISO 14001 environmental management system in 2001 to continuously improve its environmental conservation activities. Currently, eight locations, including headquarters, have obtained external certification. Affiliated companies have acquired ISO 14001 external certification for environmental management systems at their main bases in Japan, North America, China, and Thailand.

#### ■ ISO 14001-certified locations

#### [TACHI-S]

- Headquarters
- Technical Monozukuri Center
- · Aichi Plant
- Ome Plant
- Musashi Plant
- · Tochigi Plant
- · Hiratsuka Plant
- · Suzuka Plant

[Affiliated companies] \* consolidated subsidiaries

- TF-METAL U.S.A., LLC
- · TACHI-S H&P Co., Ltd.
- · Nui Tec Corporation
- SETEX Automotive Mexico, S.A. de C.V.
- Wuhan Dongfeng TACHI-S Yanfeng Automotive Seating Co., Ltd.
- TACLE Guangzhou Automotive Seat Co., Ltd.
- · Hunan TACHI-S Automotive Seating Co., Ltd.
- TACHI-S Lear DFM Automotive Seating (Xiang yang) Co., Ltd.
- · Lear Dongshi TACHI-S Automotive Seating (Wuhan) Co., Ltd.
- · TACHI-S Automotive Seating (Thailand) Co., Ltd.

#### ISO 14001 Certificate of Registration





# Environmental Education

Guided by the Environmental Policy, TACHI-S has established procedures for the education and training of employees who are involved in environmental conservation activities and conducts systematic education and training programs for the effective promotion of such activities. We also educate new employees on basic knowledge regarding environmental conservation.

We encourage employees to participate in nature conservation activities in collaboration with NPOs and local governments (Tokyo Greenship Action) to raise their awareness of the environment. These activities involve forest thinning and felling, maintenance of service roads, and tree planting. Employees gain hands-on experience of activities for the maintenance of a good, rich forest environment. Going forward, we will continue to enhance our environmental education programs to raise employees' environmental awareness.

#### Scene from environmental education program for new employees



## Environmental Risk Management

Envisaging the environmental impacts of an emergency at one of its locations, TACHI-S has established procedures for the prevention and mitigation of such impacts and conducts maintenance and management accordingly. Further, envisaging an emergency situation caused by an actual accident, we also conduct emergency response drills systematically.

## Emergency response drill for a chemical leak at the Technical Monozukuri Center



## Environmental Audit

For ISO14001, TACHI-S undergoes systematic internal audits and certification assessments by external specialized institutions, to ensure that its environmental management system is being properly maintained and implemented. We also conduct systematic training of internal auditors.

#### Status of implementation of environmental audits

Туре	Implementation Status
Certification assessments (External review)	An independent certification assessment (continuation assessment), conducted in February 2023 to determine whether the certified environmental management system is being properly maintained and implemented, found no cases of nonconformance, and the certification was continued.
Internal audits	Inter-departmental internal audits conducted over a period of about two months from October to November 2022 recommended 43 matters for improvement. All of these matters have since been rectified and the certification has been maintained and continued.

## **Environmental Issues and Targets**

# Relationship between TACHI-S's Business Activities and Environmental Impact

In the manufacture of automotive seats, TACHI-S uses metals for the base of the seat frame and non-metallic materials such as urethane, fabrics, leathers, and plastics.

We also use electricity and other energy in our manufacturing processes. To minimize greenhouse gas emissions from our production activities, we strive to reduce emissions, with a particular focus on processes with high energy consumption such as frame welding. In terms of the use of water resources, we have adopted manufacturing processes that use very little water, except for the cooling water used in certain equipment.

## Material Environmental Issues

#### **Identification of Material Environmental Issues**

We consider "response to climate change issues," "chemical management," and "sustainable use of resources" to be material management issues that are closely related to our business activities and engage in initiatives to solve these issues.

#### Material environmental issues

- Response to climate change issues (reduction of greenhouse gas emissions, adaptation to climate change)
- 2. Chemical management (reduction of hazardous chemicals, prevention of environmental pollution)
- 3. Sustainable use of resources (improvement of resource utilization efficiency, reduction of waste materials)

#### **Environmental Risks and Opportunities**

We recognize the following risks and opportunities of our business activities caused by material environmental issues. We believe that reducing these risks and responding appropriately to business opportunities will help to solve environmental issues and enhance our corporate value.

#### ■ TACHI-S's environmental risks and opportunities

Material Environmental Issues	Risks	Opportunities
Climate change issues (Reduction of greenhouse gas emissions, adaptation to climate change)	Increase in costs of responding to reinforcement of Japan's and industry's greenhouse gas emission reduction targets Delay or suspension of production activities due to extreme weather events, etc. Workers' health issues (heat stroke, etc.)	Win business opportunities by responding to product lightweighting requirements to meet higher target standards for automobile fuel efficiency     Enhancement of business continuity capabilities
Chemical management (Reduction of hazardous chemical substances, prevention of environmental pollution)	Suspension of business due to improper responses to relevant laws and regulations     Damage to health of employees and local residents     Compensation expenses generated by environmental pollution	Gaining trust of customer companies, local governments, and residents
Sustainable use of resources (Improvement of resource utilization efficiency, reduction of waste)	Increase in procurement risks     Decline in cost competitiveness	Strengthening of cost competitiveness due to improvement of resource utilization efficiency, mitigation of dependency on procured raw materials     Reduction of waste disposal costs

## Environmental Targets and Achievements

Targets and achievements related to environmental conservation activities in FY2022 are as follows:

- (1) For the reduction of greenhouse gas emissions, we mainly worked to reduce CO<sub>2</sub> emissions through improvements to day-to-day operations. In terms of equipment, we undertook a systematic conversion to LED lighting and energy-saving air-conditioning equipment across the entire company. We also introduced equipment to make energy consumption visible as a way of cutting down on wasteful power consumption. The achievement rate was 98.8% against the basic unit ( per unit ) target for FY2022.
- (2) For the reduction of harmful chemicals, we put initiatives in place that focused on the reduction of defects in the integrated foaming process (process of producing urethane foam to form headrests, etc.), thus achieving our FY2022 targets.
- (3) For the reduction of final disposal waste (landfill waste), we implemented thorough waste separation and worked with outsourced operators, resulting in a continued achievement of zero landfill waste since FY2014.

#### Annual environmental targets and results ( Domestic bases of TACHI-S )

Items	Items FY2022 Target		Achievement Rate
Reduction of greenhouse gas emissions (* Per unit, basic unit)	Intensity by production volume 5.67kg-CO <sub>2</sub> /unit	Intensity by production volume 5.74kg-CO2/unit	Achievement Rate: 98.8%
Reduction of hazardous chemicals consumption	Intensity by units produced 0.0312kg/unit	Intensity by units produced 0.0292kg/unit	Achievement Rate: 106.9%
Reduction of final waste disposal	Zero emissions of final waste disposal	Zero emissions of final waste disposal	Achievement Rate: 100%

<sup>\*</sup> In calculating the basic unit, the CO2 conversion coefficient is fixed so that voluntary improvement can be evaluated.

## Climate Change Issues

## Basic Concept and Approach

Global warming and the accompanying climate change are causing melting glaciers and rising sea levels, floods and droughts, as well as impacts on human lifestyles and natural ecosystems, including land and marine ecosystems, food production, and health. Amid calls for the reduction of greenhouse gases to prevent climate change, TACHI-S is working to reduce CO<sub>2</sub> emissions from driving (Scope 3) with the lightweighting of its seats and the reduction of CO<sub>2</sub> emissions from its manufacturing processes (Scope 1 & 2).

## Basic Policy on Climate Change Response

As its contribution to the various governments' carbon neutrality goals, "Carbon Neutral in 2050\*," TACHI-S has set a new target for CO<sub>2</sub> emissions reductions of 46% (domestic) compared to FY2013 in 2030 and 43% (overseas) compared to FY2019 in FY2030. In our plants and offices, we will engage in the reduction of CO<sub>2</sub> emissions by cutting down on energy consumption through the promotion of energy conservation and shift to low-carbon energy, including the introduction of renewable energies. We will also adopt and develop carbon-free raw materials to reduce CO<sub>2</sub> emissions across the lifecycle of our products and strive to reduce CO<sub>2</sub> emissions throughout the entire supply chain.

- \* Production volume intensity target for Scope 1 & 2 in Japan
- 1. We will engage in the reduction of CO<sub>2</sub> emissions through energy conservation at our business locations, day-to-day improvements in production processes, and the transition to power-saving production equipment.
- 2. We will engage in the reduction of CO<sub>2</sub> emissions through changes in product specifications and manufacturing processes.
- 3. We will promote the introduction of renewable energies.
- 4. We will strive to reduce  $CO_2$  emissions throughout the entire supply chain.
- 5. We will disclose information appropriately to Stakeholders.

<sup>\*</sup> Non-recyclable waste is treated by thermal recycling, the result of which is the achievement of zero final disposal waste, which equals zero emissions.

## Efforts to Prevent Climate Change

TACHI-S has set company-wide CO<sub>2</sub> emissions reductions targets and continues to promote initiatives to reduce emissions. In addition to emissions reduction activities through day-to-day improvement activities, we also work to reduce CO<sub>2</sub> emissions intensity by production volume. Initiatives toward this goal include conversion to LED lighting, the introduction of energy-saving air-conditioning equipment, and the introduction of electric vehicles and hydrogenfueled vehicles for company fleets. In addition, in terms of renewable energy, solar power generation equipment was installed at the Aichi Plant and Suzuka Plant in FY2022, and power generation was started.

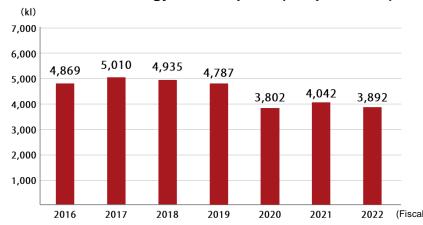




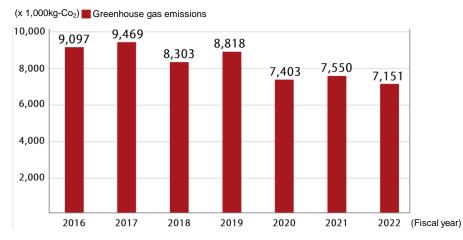
**Aichi Plant** 

Suzuka Plant

#### ■ Trends in total energy consumption (Scope1 and 2)



#### Trends in greenhouse gas emissions and greenhouse gas emission intensity (Scope1 and 2)



#### Trends in greenhouse gas emissions (By scope)

		FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022
CO <sub>2</sub>	Scope1 (t-CO2)	1316	1291	1177	1034	859	907	821
emissions	Scope2(t-CO2)	7781	8178	7126	7784	6544	6643	6630



Conversion to LED lighting



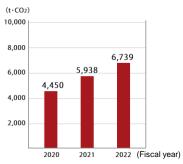
Introduction of energy-saving air-conditioning equipment



Minimization of CO2 emissions through daily production activities (Cutting down on wasteful power consumption through visualization of energy consumption)

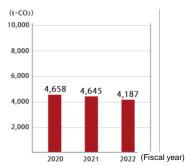
#### Greenhouse gas total emissions of Affiliated companies

Japan region \*Except TACHI-S



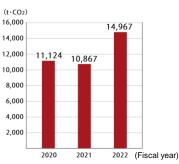
		FY2020	FY2021	FY2022
CO2	Scope1(t-CO <sub>2</sub> )	1,275	1,651	1,724
emissions	Scope2(t-CO <sub>2</sub> )	3,175	4,288	5,015

# North America region



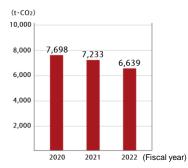
		FY2020	FY2021	FY2022
CO2 emissions	Scope1(t-CO <sub>2</sub> )	773	827	783
	Scope2(t-CO <sub>2</sub> )	3,885	3,817	3,403

# Latin America regions



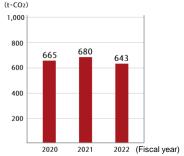
		FY2020	FY2021	FY2022
CO2	Scope1(t-CO <sub>2</sub> )	2,319	2,938	5,217
emissions	Scope2(t-CO <sub>2</sub> )	8,805	7,929	9,750

#### China region



		FY2020	FY2021	FY2022
CO2	Scope1(t-CO <sub>2</sub> )	693	323	251
emissions	Scope2(t-CO <sub>2</sub> )	7,006	6,910	6,388

#### Asia region



		FY2020	FY2021	FY2022
CO2	Scope1(t-CO <sub>2</sub> )	109	35	43
emissions	Scope2(t-CO <sub>2</sub> )	556	645	600

## Efforts to Adapt to Climate Change

With the aim of adapting to climate change, as a measure to prepare for responses to natural disasters, which are increasing in line with climate change, pocket disaster-prevention manuals have been distributed to employees. We are also pursuing initiatives to minimize risks in the event of a disaster. They include basic actions to be taken in the event of natural disasters, the establishment of a disaster readiness response headquarters, and a safety confirmation system.

## Efforts to Achieve a Circular Resources Economy

## Basic Concept and Approach

Demand for natural resources such as fossil fuels and rare earths is expected to continue growing with future global population increases and economic development. As a country that relies heavily on imports for its resources, for Japan to continue to develop sustainably, it will need to create a circular economy for resources by further reducing their consumption and improving the efficiency of their use.

TACHI-S uses raw materials such as iron, plastic, fabric, leather, urethane, and rubber in the development and manufacture of automotive seats. We also purchase and use resources and energy such as packaging materials, electricity, fuel, and water. We want to contribute to the realization of a circular resources economy by promoting initiatives for the conservation of resources and energy.

## Basic Policy on Conservation of Resources

With the aim of creating a circular economy that balances the environment and economy for the sake of sustainable development, TACHI-S will work to use limited resources efficiently in the individual stages of development, production, and disposal.

- 1. We will work to reduce the size and weight of parts.
- 2. We will strive to reduce waste by increasing yield and reducing defects in the manufacturing process.
- 3. We will promote the use of renewable energies and recyclable resources.
- 4. We will disclose information appropriately to Stakeholders.

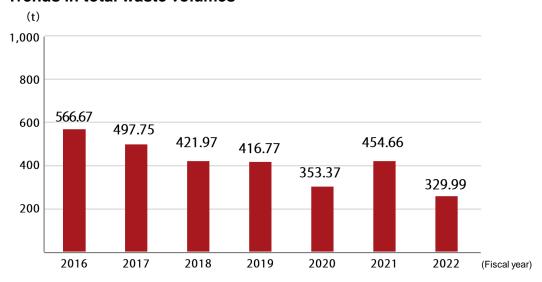
### Initiatives for the Conservation of Resources

TACHI-S undertakes initiatives for the conservation of resources in the development and production stages. Specifically, development-stage initiatives include the lightweighting of seats (reducing weight through changes in frame materials), cutting down on the number of component parts, and efforts to improve yield (minimizing offcuts when cutting fabrics and leather).

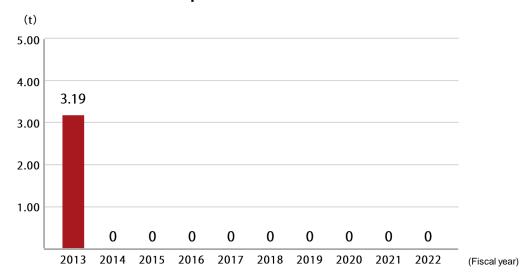
In the production stage, we strive to reduce defects (reduction of defects in the integrated foaming process), and to cut down on packaging materials (switch from one-way cardboard containers to re-usable plastic containers). In the reduction of final disposal waste (landfill waste), we first achieved zero emissions\* in fiscal 2014 and have maintained that record every year since.

\* Non-recyclable waste is treated by thermal recycling, the result of which is the achievement of zero final disposal waste, which equals zero emissions.

#### Trends in total waste volumes



#### Trends in final waste disposal



### Water Resources Management

## **Basic Concept and Approach**

With climate change due to global warming and the rapid population growth of recent years, the risk of shortages in water resources is increasing in some regions. To use limited water resources wisely, we strive to reduce water usage in our production processes, as well as saving water in our facilities in general.

## Basic water resources policy

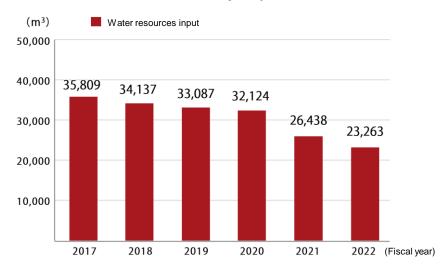
TACHI-S will work to effectively utilize limited water resources with the aim of creating a recycling-oriented society that balances the environment and the economy for sustainable development.

- 1. We will work on recycling water resources such as recycling cooling water and wastewater in the production process.
- 2. We will strive to reduce the amount of water used in the facility.
- 3. We will monitor wastewater regularly and conduct appropriate wastewater treatment.
- 4. We will disclose information appropriately to stakeholders.

# **Initiatives and Achievements in Water Resources Management**

As a result of water saving efforts in our facilities, we achieved a 12% reduction year-on-year in water resource input to 23,263 m<sup>3</sup>. The volume of wastewater output was the same as water resources input.

#### Trends in water resources input (TACHI-S business locations in Japan)



#### Trends in water resources input (TACHI-S business locations in Japan)

Water Resource Type	FY2020	FY2021	FY2022
Municipal water supply	32,124m <sup>3</sup>	26,438m <sup>3</sup>	23,263m³
Freshwater/groundwater	0m <sup>3</sup>	0m <sup>3</sup>	0m³
Freshwater/surface water (lakes, rivers, etc.)	0m³	0m³	0m³

## **Chemical Management and Pollution Prevention**

## Chemical Management

#### **Basic Concept and Approach**

Chemical substances discharged into the environment are potential causes of air pollution and water pollution. If they accumulate in the soil over long periods of time, they may also adversely affect ecosystems and human health. TACHI-S uses chemicals in the integrated foaming process and other processes. We promote initiatives for the proper management of chemicals and the reduction of hazardous chemicals.

## Basic Chemical Management Policy

Throughout the product lifecycle of development, production, purchasing, distribution, use, and disposal, TACHI-S will properly manage and reduce the use of chemicals that are regulated under laws and regulations, ordinances, agreements, and industry standards that apply in countries and regions where it conducts its business, for the safety and peace of mind of customers, suppliers, and employees.

- 1. In product development, we will identify the chemicals and their quantities in use, manage them properly, and develop technologies for their reduction.
- 2. We will identify the quantities of chemicals used in product manufacturing processes, manage them properly, and reduce their use.
- 3. We will identify the impact of chemicals in the sales and distribution processes and manage them properly.
- 4. We will educate employees about the risks involved in the handling of chemicals and strive to make them aware of the need for chemical management.
- 5. We will disclose information appropriately to Stakeholders.

## Initiatives and Achievements in Chemical Management

TACHI-S has designated the following chemicals contained in its products as managed chemical substances and strives to manage them properly.

We are also working to reduce the quantities of chemicals used in production processes and switching to alternatives with lower environmental impact.

#### Managed chemicals

- 1. ε-Caprolactam
- 2. Toluene
- 3. n-Propyl bromide
- 4. n-Hexane (VOC)
- 5. Polyoxyethylene alkyl ether
- 6. Manganese and its compounds
- 7. Methylenebis (4,1-phenylene) diisocyanate

#### ■ Trends in handled (used) quantities of chemicals subject to PRTR legislation

Fiscal year	2020	2021	2022	
Quantity handled (kg)	161,677	101,035	115,765	

## **Pollution Prevention**

#### **Efforts to Prevent Pollution**

Due to the risk of chemicals polluting rivers, underground water, and soil, TACHI-S conducts tests and inspections to prevent environmental pollution at individual locations, also performs emergency drills in a systematic manner. Under the Water Pollution Prevention Act, we also regularly test wastewater discharged from individual locations into public waters to confirm that we are satisfying environmental standards. TACHI-S has no facilities that lead to air pollution and no incidences of soil pollution.

#### Environmental standards achievements for plant effluent

		Tochiç	Tochigi Plant		Aichi Plant		Suzuka Plant	
Item	Unit	Regulation value	Achievement (Minimum - Maximum)	Regulation value	Achievement (Minimum - Maximum)	Regulation value	Achievement (Minimum - Maximum)	
Hydrogen ion concentration	PH	5.8~8.6	6.9	6.0~8.5	7	6.5~8.5	6.5	
Biochemical Oxygen Demand (BOD)	mg/l	~25	1.0	~10	1.5	~20	4.6	
Suspended Solids (SS)	mg/l	~50	1	~10	1	~50	15	

## **Preservation of Biodiversity**

## Basic Concept and Approach

Today, due mainly to the impact of human activity, species extinction on the Earth is occurring at a pace that is 100 to 1,000 times that of natural occurrence. Many living creatures are in danger of extinction and biodiversity is being lost. This is resulting in the degradation of biological services that support our abundant lifestyles and economic activity, creating a demand for initiatives for the preservation of biodiversity on a worldwide scale.

## Basic Policy on Biodiversity

Setting "kindness," or consideration of nature, as the foundation of its manufacturing, TACHI-S will strive to preserve biodiversity by reducing its impact on the global environment, with the aim of achieving a sustainable society.

- 1. We will identify the impacts of TACHI-S's businesses on biodiversity.
- 2. We will strive to reduce our impact on the global environment.
- 3. We will pursue activities for the conservation of the natural environment.
- 4. We will disclose information appropriately to Stakeholders.

## **Biodiversity Preservation Activities**

To protect our precious natural environment, including forests in mountainous areas, traditional rural landscapes in the hills, and brushwood in urban areas, we work with NPOs and local governments to engage in environmental conservation activities.

In 2019, 40 TACHI-S employees participated in conservation activities in the Ome Kaminariki Forest Environment Conservation Area in Tokyo.

#### Scenes of participation in Tokyo Greenship Action





## Supply Chain Initiatives

## **Basic policy of TACHI-S procurement**







Based on the "Basic Procurement Policy", we are conducting business activities that consider safety, environment, human rights, compliance, and social responsibility.

We will procure products from our business partners. Promote this initiative throughout the supply chain and create a sustainable society We aim to realize.

"Basic policy of procurement"

- · We will comply with relevant laws and regulations and practice appropriate sales contracts.
- · We will strive to improve QCD evaluation technology by collecting information inside and outside the company and sharing it.
- We will comply with fair and impartial handling in transactions and strive to foster mutual trust.
- We will thoroughly manage confidential information and strive to prevent leakage.
- · Promote procurement activities that consider human rights and labor, safety and health, and the environment.

#### Promotion of procurement activities that contribute to society and the environment

In order to minimize the negative impact of our business activities on society and the environment and ensure sustainability, various We are preparing measures. While there are several aspects of activities such as carbon neutrality, not only TACHI-S alone, we will work together with our business partners to promote activities from the same perspective. In order to promote the realization of a sustainable society throughout the supply chain, we have established the "Supplier CSR Guidelines". We have established "Green Procurement Guidelines" and require all business partners to comply with the guidelines. In addition, we will check the compliance status using a self-check sheet for domestic business partners, and score for low-rated business partners. We are working to provide feedback and enlightenment for improvement.

#### Self-check for compliance with guidelines Answer aggregation (Japan)

- · Supplier CSR Guidelines (Revised in April 2021 Full text here) Confirmation of agreement to the guidelines Agreed with 186 companies
- Green Procurement Guidelines (Revised in February 2022, full text here)
- · Self-check sheet (once a year, based on guidelines) D, E rank (less than 60 points out of 100 points)



#### Self-check for compliance with guidelines Answer aggregation (global including Japan)

In FY2022, as the first step of global expansion, we have expanded to major bases in China, the Americas, and ASEAN, and started activities with each Tier N supplier. We will expand the target bases and strengthen cooperation with each company.

- · Self-check sheet (once a year, based on guidelines from 2020)
- \* Next year's Americas will be added to the table below.

Regions	Number of responses	score				
		А	B.	С	D	E
Japan.	185	56	60	62	7	0
china	126	88	29	3	0	6
THAILAND	35	14	13	3	0	5

## Efforts to strengthen the supply chain

In order to contribute to society and the environment throughout the supply chain, we believe it is important to build strong relationships with our business partners and develop each other. Through the "Procurement Policy Briefing Session" held every year, we will understand our way of thinking and priority activities related to manufacturing, comply with related laws and regulations, and evaluate and select fair and impartial business partners. We will aim for growth together.

#### Supplier Scorecard

In order to improve the corporate value of our business partners, we evaluate them from the perspective of QCD once a year. For business partners who need improvement, each department of our company cooperates and provides support.

#### BCP Initiatives

We are continuing to take measures to prevent procurement risks that affect production activities, such as natural disasters, fires, cyber terrorism, financial problems of business partners, and successor problems. Check supply chain information and business partner company information to extract risks. If there is concern about the extracted risks, we conduct individual hearings, etc. to confirm the issues, and work together with our business partners to solve them, thereby increasing the continuity of our business activities.

#### Initiatives for Conflict Minerals\*

We participate in "Responsible Minerals Trade Working Group" of JEITA (Japan Electronics and Information Technology Industries Association) to confirm the latest content about minerals trade and promote our response to the conflict minerals issue in cooperation with industry groups. In addition, once a year, we conduct a survey of the place of origin of conflict minerals.

If it is found that conflict minerals are contained in our product components or raw materials through investigation, we will consult with the relevant business partners and we will take appropriate measures such as discontinuing its use immediately.

\* Conflict minerals: Mineral resources mined in conflict areas such as African countries. In particular, under the terms of the U.S. Financial Regulatory Reform Act (Dodd-Frank Act), four types of conflict minerals, Tin, Tantalum, Tungsten, and Gold, are defined as conflict minerals and are referred to as 3TG for short. Minerals mined in the area have become a source of funding for the activities of local armed groups.

In addition, some of the mining activities of cobalt and mica (mica) are considered to be factors of child labor and bribery, and to eliminate ESG risks such as human rights violations, we define them as target minerals and conduct surveys.

#### Addressing human rights and labor risks

In addition to requests to business partners according to the Supplier CSR Guidelines, we request self-checks from our business partners. We verify human rights and labor risks based on self-checks and provide feedback and enlightenment for high-risk business partners for improvement.

#### Environmental Initiatives

Based on the Green Procurement Guidelines, we comply with laws and regulations regarding materials and parts that make up our products, and we are promoting environmentally hazardous substance management in cooperation with our business partners.

In addition, we will gradually grasp the CO2 emissions of each category of Scope 3 and strive to grasp the emissions in the supply chain. At the same time, we will develop various measures to reduce emissions to our suppliers and carry out activities to realize a sustainable society.

## Relationship with Shareholders and Investors

We pursue the sustainable enhancement of corporate value through continuous dialogue with shareholders and investors.

## **Basic Approach to Investor Relations (IR)**



The TACHI-S Code of Ethical Practice clearly states, 'The Company enhances management efficiency to meet shareholders' and investors' expectations, and places importance on the investor relations (IR) to promote the understanding of its corporate management and activities through correct and timely IR activities.' Guided by this policy, we disseminate corporate information such as management strategy and financial information in a timely, fair, accurate, and continuous manner.

#### **Code of Conduct Regarding IR Activities**

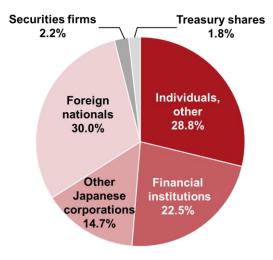
- 1. Members of the Company shall have bold and original ideas, and appropriately execute their plans, to meet shareholders' and investors' expectations.
- 2. Members of the Company shall disclose business performance results appropriately, give notice of the management philosophy, management policy, and measures for improving business performance clearly, receive any opinions or criticism sincerely, and reflect them in management.
- > Link to Disclosure Policy

# Shareholder Return Policy and Situation Regarding Shares

We believe that providing returns through ongoing enhancement of corporate value is an important management issue and have adopted a basic policy of maintaining stable dividends while at the same time augmenting shareholders' equity and improving profitability. The Company primarily utilizes internal capital reserves for R&D and global business development and endeavors to secure profit in the medium to long term and strengthen its financial structure. We have adopted DOE (Dividends on Equity) as our main financial index for dividends. Transformative Value Evolution, our medium-term business plan covering FY2021-2024, contains a policy of issuing dividends with a DOE of 3-4%. The Board of Directors decided to stipulate in the Articles of Incorporation that the Company can use retained earnings for dividends. The Company has set a basic policy of paying two dividends a year, namely an interim dividend and a year-end dividend.

In FY2022, an annual dividend of **73.6** yen per share was paid. The Company also offers special benefits for shareholders once a year at the end of the fiscal year. We will continue our efforts to enhance corporate value while also providing further returns to shareholders.

#### Shareholder composition (as of March 31, 2023)



Share ownership percentages by owner type (number of shares)

<sup>\*</sup> Excludes shareholders owning less than 1 share unit

#### Information Disclosure and IR Activities

The following is a description of the company's internal frameworks for the timely disclosure of company information.

## Basic Stance on Timely Disclosure

TACHI-S CO., LTD. (the "Company") strives to increase society's trust in and promote understanding of corporate activities through fair and timely information disclosure in order to meet the expectations of shareholders and investors. The Company will disclose information in accordance with relevant laws and regulations, including the Companies Act and the Financial Instruments and Exchange Act and the Timely Disclosure Rules of the Tokyo Stock Exchange, and will voluntarily disclose information that the Company regards as necessary and useful to be understood, even when none of the above applies.

## Internal Framework for Timely Disclosure

The Directors of the General Affairs Department and Finance Department and the General Manager of the Corporate Planning Office will deliberate on the need for disclosure of information, including that of subsidiaries, concerning decisions, events and occurrences, and financial results and obtain the approval of the Information Management Officer, after which the information will be disclosed upon a resolution by the Board of Directors and the Board of Executive Managing Officers ("Board of Officers").

For material corporate information, after consultation with the relevant departments, including accounting and finance, legal, corporate communications, R&D, and production, a determination of whether the information should be subject to timely disclosure will be made according to the Tokyo Stock Exchange's Securities Listing Regulations, and, upon the approval of the Representative Director and President, a decision will be made on the content, timing, and method of publication of the information. In response to this decision, as a general rule, the President or a person duly nominated by the President will make the disclosure of the information, which will be managed by the department responsible for corporate public relations.

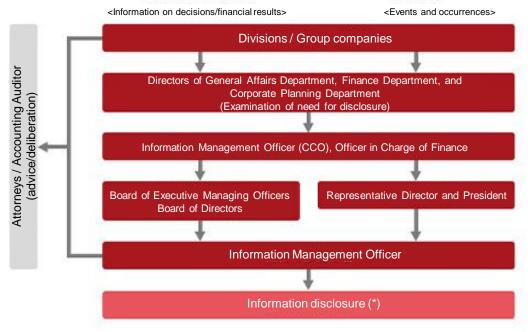
The Company will disclose documents in accordance with related laws and regulations, including the Companies Act and the Financial Instruments and Exchange Act, using an appropriate method, and will also promptly publish the same material on the Company's website following disclosure. In addition, regarding the disclosure of important information applicable to the Timely Disclosure Rules stipulated by the Tokyo Stock Exchange, the Company will disclose through the Timely Disclosure network (TDnet) provided by said Exchange in accordance with said rules while promptly publishing the same material on the Company's website following disclosure. Even when disclosing information that does not apply to the Timely Disclosure Rules, the Company will disclose it in an appropriate manner in light of the purpose of timely disclosure.

Disclosures concerning "Decisions," "Financial Results," and "Events and Occurrences" will be considered and decided according to the following process.

#### Disclosure process for important information

Content of Disclosure	Disclosure Process			
Decisions	Important information concerning management will be resolved by the Board of Directors, and important matters for the execution of operations other than matters resolved by the Board of Directors will be resolved by the Board of Executive Managing Officers. Proposals to be put to the Board of Officers will be subjected to prior examination by the Directors of the General Affairs Department and Finance Department and the General Manager of the Corporate Planning Office, after which the Information Management Officer will determine whether or not disclosure is required. If it is determined that disclosure is required, the Information Management Officer will report the content of the disclosure to the Board of Officers and disclose the information promptly following the approval of the proposal in question.			
Financial results information	The financial results information for each quarter will be prepared by the Director of the Finance Department based on information from the individual departments and Group companies and, after examination by the officer in charge of finance, the resolution will be approved by the Board of Officers. The Information Management Officer will disclose the information promptly after the Board of Officers has approved the resolution of the proposal.			
Events and occurrences	Events and occurrences recognized by individual departments and Group companies will be subjected to examination by the Directors of the General Affairs Department, the Finance Department, and the General Manager of the Corporate Planning Office, after which the Information Management Officer will determine whether or not disclosure is required. If it is determined that disclosure is required, it will be reported to the Representative Director and President, after which the Information Management Officer will disclose the information promptly.			

#### Framework for timely disclosure



<sup>\*</sup>The method of disclosure varies depending on the nature of the information to be disclosed. Methods include registration on TDnet, publishing on corporate website, operations, press conferences, and posting of documents.

#### **IR Activities**

For the enhancement of corporate value, the Company conducts a range of IR activities, guided by the basic policy of holding proactive dialogue with shareholders and institutional investors and striving to nurture their trust.

Regarding the disclosure of IR information, financial information is disclosed on the corporate website on a quarterly basis, and a presentation meeting is held to explain the financial results to analysts and institutional investors. From FY2022, presentation meeting is held after the interim financial results in addition to after the annual financial results. IR information will also be provided in English versions in principle to ensure fairness and transparency. Individual meetings are also held as required.

The Annual General Meeting of Shareholders is held in June every year. A notice of convocation of this meeting is sent out at an early stage to give shareholders sufficient time to deliberate on the proposals being put to the General Meeting of Shareholders. The notice of convocation is also published on TDnet and the corporate website in advance of its being sent out.

To provide non-Japanese shareholders, who account for approximately 30% of all shares, with swift and fair information disclosure, English-language materials (summaries) will be published at the same time.

#### Major annual IR activities

· Financial Results Presentation Meeting (for institutional investors and analysts)

Twice a year

· Public release of financial results presentation

Twice a year

IR interviews (individual meetings)
Information disclosure on website

As required

As required

## Relationship with local communities

Together with local residents, we would like to contribute to the sustainable development of the region.

## **Basic Approach**







Based on the corporate motto, "Cooperation Through Mutual Compromise," the TACHI-S Group strives to foster relationships of trust with people in local communities. We believe that it is our corporate social responsibility to contribute to the sustainable development of local communities by contributing to solutions to the social issues facing those communities.

#### Efforts to Contribute to Local Communities

As a good corporate citizen, TACHI-S encourages its employees to participate in activities in the areas surrounding its business locations and engages in social contribution activities that leverage the company's knowledge.

#### **Activities to Contribute to Local Communities**

# Provision of Medical Aprons to Yokote City, Akita Prefecture in Collaboration with Nui Tec Corporation

Nui Tec Corporation, a subsidiary of TACHI-S Co., Ltd., donated 1,300 medical aprons to Yokote City, Akita Prefecture on March 20, 2023.

This is the third year in a row that donations have been made in 2020 and 2021.

The mayor of Yokote City expressed his gratitude, saying, "I don't know when and when a disaster will occur. Thank you for your emergency stockpile."

Nui Tec has four production bases: Akita Plant, Yokote Plant, Nagoya Plant, and Nagano Plant. Medical aprons were manufactured at the Akita Plant using the experience cultivated in manufacturing seat covers for automobiles.

Taking advantage of know-how accumulated from the development and production of seats and using its own equipment, the TACHI-S Group will continue to collaborate with relevant parties to help prevent the spread of COVID19 and to assist healthcare workers.

#### Nui Tec's technology and commitment to quality

The main processes involved were cutting, heat sealing, and folding the aprons. In addition to automotive seat technology, Nui Tec leveraged the experience gained from Monozukuri to pursue ease of use by healthcare workers and to select materials that feel comfortable on the skin.



President presented the catalog to the mayor of Yokote City



Presentation ceremony (At the City Hall main building)



Medical apron (Overall)

## Water Station at the 55th Ome Marathon

The Ome Marathon, which will be held for the first time in three years since 2019, was held on February 19, 2023, and we continued to volunteer to support water supply at this event following the previous event.

The place where the support activities are being carried out is near Futamatao Station, which is an uphill point that is considered a difficult place for the return journey of the 30km course.

It was just a difficult place, and the expressions on the faces of the runners seemed to be very painful. Support and water supply activities will also be emphasized!

At our company, we have devised the following measures so that water supply activities that are close to runners can be carried out even a little, and we are preparing to further brush up next time.



In the first half of the day, the weather was rainning on and off, but in the second half, it was sunny and warm and cheerful. It was a harsh climate with a severe temperature difference for the runners, but they seemed to run very hard, and on the contrary, they gave us strength, saying, "We have to do our best."

Some of the runners are running in sandals to match their cosplay, while others are running barefoot...

Volunteer members constantly cheered, "Good luck!", "Fight!", "I'm doing a water station!", and runners said, "Thank you!", "Itadakimasu!", "This is really helpful!" We received a lot of voices.

Through water supply support, we were able to interact with runners and local people and share a very meaningful time.

#### Water supply corner set up by our company





- 1, Refreshing aftertaste! Providing delicious water
- 2, To many runners and sugar supply with chocolate
- 3, Place the cup in front of the desk so that it can be easily taken by the runner.
- 4, Garbage collection at the place where you finish drinking

We have been doing this for more than 40 years, and we are proud to be involved in activities that support the fierce running of runners. I would like to continue supporting runners in the future.

# TF-METAL Reuse industrial waste as fertilizer Implement initiatives

#### -Effective use of phosphoric acid solution generated in the production process-

TF-METAL Co., Ltd., a subsidiary of TACHI-S Co., Ltd., has officially registered the industrial waste generated in the production process at the Ryuyo Plant (Iwata City, Shizuoka Prefecture) as a by-product fertilizer with the Ministry of Agriculture, Forestry and Fisheries.

From fiscal 2021, we have been implementing efforts to reuse industrial waste as fertilizer, but on September 12, 2022, we officially registered it as fertilizer under the fertilizer name "Plant (Koba) Blessing No. 1". I was able to do it. In addition to reducing industrial waste, we believe that fertilizer will contribute to CO2 reduction by promoting plant growth.

## ■ Initiatives for local community activities and research of "Plant (Koba) Blessing No. 1"

- Donation of fertilizer to neighboring municipalities and related organizations
   (Cooperation: Iwata City Hall, Shizuoka Prefectural University of Agriculture, Forestry and Environment (Iwata City, Shizuoka Prefecture))
- · Research on more efficient use of fertilizer

(Rental of a petting flower bed at Hamanako Garden Park, maintenance of the flower bed, confirmation of fertilizer results, etc.)

The program link, which was introduced on TV, is as follows. (Link from SBS News) <a href="https://newsdig.tbs.co.jp/articles/sbs/635191?display=18mwplay=1">https://newsdig.tbs.co.jp/articles/sbs/635191?display=18mwplay=1</a>

#### ■ Blessings of the factory



#### fertilizer registration certificate



#### Activities in petting flower beds







# Headquarter/Technical Monozukuri Center Donation of stockpiled food to food bank

On August 24, 2023, our head office / Technology / Monozukuri Center (Ome City) provided disaster stockpiled food to "Food Bank Akishima", a food support activity of "Aozora Minna Shokudo / Minna Cafe, a local children's cafeteria in Akishima City". Donated 600 meals of "Gomoku Rice".

This activity is carried out at the time of stockpile food replacement, and it was the second donation following the previous time (2018). (Donation in 2018: Second Harvest Japan) The representative of Minna Cafe said, "I will use the ingredients I received at the pantry (distribution meeting) held every Thursday." I received a word of appreciation.

Due to the high prices following the corona crisis, the number of people waiting for food support is increasing, and it

seems that everyone at cafes is sharing foodstuffs that are near their expiration date as their own responsibility.

All the staff members are volunteers, "Connecting the friendly feelings of the community, aiming for a community that can participate in good things in society without any difficulty, and relying on nature, sharing is nothing special!" I am continuing my activities with the thought. Everyone, after listening to the story with a wonderful smile, I felt "welcome back."

In the future, we will strive to support activities by utilizing disaster stockpiles other than food.

#### Delivery



#### The staff who responded



20 boxes of food donated by our company (600 meals)



On the day of distribution, users take it home from this shelf

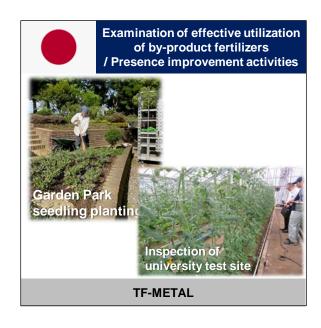


## **Other Social Contribution Activities**













## **Other Social Contribution Activities**







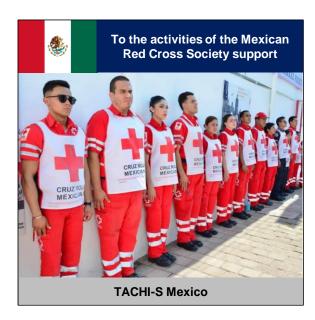






## **Other Social Contribution Activities**

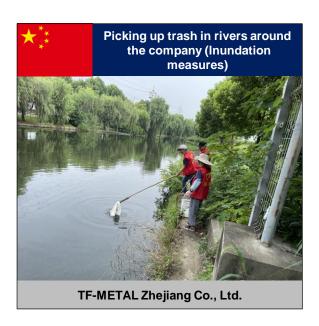












## **ESG** Report

This page is a library that contains a PDF version of our ESG Reports. \*The name has been changed to ESG Report from FY2022.

#### ■ TACHI-S ESG Report 2023 (Published in October 2023)

Full Report PDF version Japanese

Full Report PDF version English

#### ■ TACHI-S ESG Report 2022 (Published in October 2022)

Full Report PDF version Japanese

Full Report PDF version English

#### ■ TACHI-S ESG Report 2021 (Published in October 2021)

Full Report PDF version Japanese

Full Report PDF version English

#### ■ TACHI-S CSR Report 2020 (Published in October 2020)

Full Report PDF version

#### **Editorial Policies**

The purpose of this ESG website is to provide stakeholders with information on TACHI-S Group's approach to ESG and sustainability, its ESG and sustainability frameworks, and the results of its activities.

An updated edition of this report will be published once a year. For the production of this ESG report, we referred to the GRI Standards 2016 of the Global Reporting Initiative and the Environmental Reporting Guidelines 2018 of the Ministry of Environment.

### Date of Publication:

October 2023

## Period Covered by the Report

April 1, 2022 - March 31, 2023

(However, some reports on initiatives before fiscal 2022 and initiatives for fiscal 2023 are also included.)

## Organizations Covered by the Report

Unless otherwise noted, this report covers TACHI-S's domestic operations.

(We plan to gradually expand the scope of this report to include TACHI-S's consolidated group companies.)